

Job Description
Turtle River Outdoor Learning Center
North Dakota Parks & Recreation Department

Position Title: Interpretive Naturalist
Position #: 00025563
Classification: Park Interpreter, Grade J, Full Time
Salary Range: \$3,200 - \$4,000
Location: Turtle River State Park
Recruitment: Internal & External
Closing Date: August 31st, 2012

Minimum Qualifications:

Requires a bachelor's degree in a natural, historical, or cultural resource field; environmental education; or another closely related field - and - one year of work experience related to the development and delivery of interpretive and/or environmental education programming.

Essential Functions:

- Able to work cooperatively and independently.
- Able to develop, deliver, and evaluate environmental education programs and curriculum.
- Able to communicate and deliver topics to the public clearly and professionally, while maintaining a high degree of enthusiasm
- Able to handle multiple tasks, efficiently
- Able to operate computer and associated software applications
- Able to drive car, van, pickup, and assortment of utility vehicles (valid driver's license is required)
- Able to lead Interpretive hikes / activities through a variety of weather conditions and terrain

Summary of Work:

This position is the main contact for the Turtle River Outdoor Learning Center (TROLIC) and lead Interpreter for Turtle River State Park (TRSP).

- Develop, and present outstanding interpretive and environmental education programs, workshops and presentations for a variety of age groups - on and off site.
- Develop and maintain in-house interpretive and educational audio- visual and other display materials and publications
- Promote, evaluate, and make adjustments toward the overall effectiveness and success of the TROLIC
- Plan, schedule, and coordinate park special events and interpretive programming – summer & winter.
- Supervise and direct seasonal interpretive staff, interns, and/or volunteers in the development, scheduling, and delivery of Amphitheater programs, Dakota Explorer programs, and special events and activities. Fill in as appropriate.
- Assist Department in development and supervision of state-wide interpretive and educational efforts

Comments:

This position will require frequent weekend and holiday work; outside work under varying weather conditions and terrain; and travel.

The Ideal Candidate will:

- Be knowledgeable and able to articulate, with professionalism and enthusiasm, a variety of interpretive topics – biological concepts, environmental education concepts, ND flora/fauna, cultural & historical topics, leave no trace, geocaching, basic survival skills, camping, hiking, cross-country skiing, and other related topics and activities
- Be enthusiastic and self-motivated and an effective team member
- Be willing and able to develop and deliver fun, creative, entertaining, and educational programs and events
- Be knowledgeable in Microsoft Office products and able to efficiently create and edit a variety of professional promotional flyers, brochures, and other interpretive and educational materials.

Application Procedures: To apply, submit a resume, letter of application, and SFN #10950 to: Dorothy Streytle, N.D. Parks and Recreation Department, 1600 E Century Ave, Suite 3, Bismarck, ND 58503-0649. Application forms can be obtained over the Internet

at <http://www.nd.gov/hrms/jobs/appforms.html>. Applications may be faxed (701-328-5363) or e-mailed to dstreyle@nd.gov but **must** be followed with a signed hard copy.

For more information about the North Dakota Parks & Recreation Department please visit our website:
<http://www.parkrec.nd.gov/information/department/employment.html>

For more formation about state employment benefits click here: <http://www.nd.gov/hrms/employees/benefits.aspx>