

Resource Overrides OMS - How To

You can use the resource override functionality to do the following:

1. Make a FCFS site reservable just for specific dates
2. Make a reservable site FCFS just for specific dates
3. Block a reservable site for specific dates so no one can reserve it

Note: As of 2016, there are no more first come first serve sites, but the options are still listed in OMS.

Blocking Versus Pending Payment - Block a site when it is going to be used for a non-paying event (ex. a department staff meeting) or it is being cleaned, renovated, etc. Use Pending Payment when it is going to be used for a paid event, but the party reserving it is not going to pay immediately.

Overrides/Blocks Versus Special Dates - Special dates are used to set a minimum night stay on a site for a period of time. Generally these are used during busy weekends like during a fishing derby or holiday.

To create a resource override:

Go to Park > your park > the resource you want to set an override or block on. On the resource page click on 'Add Override' in the Override/Block section:

Season Information

Effective Dates

*Full Service Dates: Open: Close: (mm/dd)

*Reservation Dates: Open: Close: (mm/dd)

*Check-In Time: (hh:mm) am pm

*Check-Out Time: (hh:mm) am pm

Override/Block

Start	Stop	Type	Comments	User	Action
Add Override					

Amenities

Amenity	Value	Action
Electricity	50 30 20 Amn	Edit Delete

Add the override:

[Main Menu](#)

Add Resource Override

*Override Dates: Start:  End:  (mm/dd/yyyy)

*Start Time: (hh:mm) am pm

*End Time: (hh:mm) am pm

*Override Type: Reservable FCFS Blocked

Comment:

*Required

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 We use Secure Sockets Layer (SSL) encryption technology to ensure your information

1. The start and end times should generally follow the check-in and check-out times on the resource.
2. Select the 'Override Type' based on what you are trying to do.

To Place A Block On A Site:

- a. Add arrival date and check-in time
- b. Add departure date and check-out time

Note: If you are unsure of what dates/times you actually need to enter to achieve the correct override, try it on OMS Test first. Make the override then go and try to make a reservation on the site during the override's time period. Make sure everything acts the way you expect it to.