

Submitted on: **3/4/2013**

Managing Entity: **Hankinson Park District  
PO Box 478  
Hankinson, ND 58041**

Contact Information: **Dwight Boucher  
P.O. Box 361  
506 2nd St NE  
Hankinson, ND 58041  
PHONE : 701-242-7154  
Email: dfboucher@rrt.net**

**Chairman  
PO Box 478  
Hankinson, ND 58041  
PHONE :  
Email:**

Trail Project Name: **HANKINSON  
WALKING/BIKE TRAIL**

Description of Proposed Project:

**There is 14,000 lf of walking/bike trail starting from the city of Hankinson and ending at the American Legion Learning Center & Veteran's Memorial Site. The trail is built on the west right-of-way of Richland County Highway 21 going south and crossing 94th St SE to 94 1/2 St SE. It then follows north on 94 1/2 St SE west approximately 1/2 mile and crosses 94 1/2 St SE south to the Hankinson American Legion Learning Site. From there it follows around the outside border of the site and ends back to 94 1/2 St SE. The original 11,000 lf of trail was constructed in 1978 and re-sealed in 2002. The American Legion site trail was built in 2009. When the original trail was built there were 8" steel posts erected in 6 different locations and concreted in, in an attempt to stop motorized vehicles from driving on the trail. These posts create a huge safety factor for bikes, runners or baby carts. When there are marathons it also can create a safety problem. Our intention is to remove these safety hazards. There is 500 lf of the original trail in the NE 1/4 26-130-50 that has been completely undermined by muskrats. There are sink holes that continue to create another safety hazard. We have attempted to repair the area with asphalt fill and rocks with gravel. There are 1-2 ft sinkholes still appearing. To repair this, the old asphalt would have to be removed, the area excavated to 3' of depth the width of the existing trail. It would be back filled with 4-6" rock and gravel. A new layer of asphalt layed on the top. Rock rip-rap and fabric layed towards the wetland. The entire walking/trail needs to**

**have an oil seal coat and cracks repaired. The Hankinson Park Board, the Hankinson Community Betterment Club and the Hankinson American Legion Post are partnering up to complete this project. These 3 organizations are sponsoring this project. They have been and will continue to maintain the trail.**

Property Location Information

Urban or Rural Development: **Rural**

Address Line 1: **P.O. Box 361**

Address Line 2:

City: **Hankinson**

County: **Richland**

State: **ND**

Zip Code: **58041**

Township: N **130.00**

Range: W **50.00**

Township Section: **23-26**

Length of New Trail: **0.00**

Length of Total Trail if Project is an Extension: **3.00**

General Funding and Property Information

Total Cost: **90,000.00**

Fund Amount: **72,000.00**

Is this Project an Extension to an Existing Trail Project?

Who Holds the Title to the Project Land?

**Richland County & Hankinson American Legion Post 88**

Estimated Start Date: **5/1/2013**

Estimated End Date: **8/1/2014**

Classification of Land:

State  Federal  Local  Private

Check all of the uses the Project impacts:

Walking/Hiking  Bicycling  Horseback Riding  Cross-Country Skiing

In-line Skating  Snowmobiling  ATV Riding  Off-road Motorcycling

**4x4 Trucking Other:**

Does the Project fall substantially within a federal highway right-of-way? **No**

**Federal Funding Sources**

**Local Funding Sources**

<b>Source Name</b>	<b>Amount</b>
Hankinson Community Betterment Club	\$18,000.00

\*\*All RTP projects must meet accessibility guidelines in compliance with the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973 and the Architectural Barriers Act. For more information refer to the U.S. Access Board at [www.access-board.gov](http://www.access-board.gov). Look for the Reg Neg Committee 1999 Report: Accessibility Guidelines for Outdoor Developed Areas.

**Requirement-**

Each application must address each of the following requirements in the order they appear below:

1. A project description sufficient to understand the project. Indicate prominently whether this is primarily a maintenance request, an enhancement to an existing trail, new development, acquisition, length of trail etc. Please explain if the application is for one or more phases of a multi-phase project.
2. Clearly defined goals for the project (with a delineation of which user groups would benefit from the project).
3. Costs associated with the project (with estimates of the following components: material/service purchases including hardware, paint, lumber, sand/gravel concrete, landscape materials, signs, design/engineering services and contractor services).
4. Evidence of local/area support (e.g., council resolutions, minutes of public meetings, letters of support, etc ).
5. Availability/access to 20% match for eligible elements of the project proposal. Matching funds must not be from other federal sources such as Transportation Enhancement through the Department of Transportation. A resolution from the sponsor of the project regarding the availability of funds will be required prior to any award of a grant.
6. Identification of the sponsor of the project: This organization or unit of government will be legally responsible for the project.
7. Evidence of applicant capability (e.g., ability to carry out project, and for development projects, to operate, maintain, and protect trail

- and facilities when completed).
8. **Written Assurances (if applicable).** Produce leases or written assurances that the project will be open for public use.

### **Evaluation Criterion-**

All applications must address the following criteria in the order that they appear. Failure to provide this information may result in the disqualification of this application.

1. **Site and project quality:** consideration of the needs of the intended trail user group(s); aesthetic quality of the trail location; appropriateness of the trail for the intended or existing uses; clarity, detail, and quality of project plan/design; quality of existing development (if any) on site or in corridor; attention to safety, accessibility and health considerations.
2. **Public need for and benefit of project:** safety concerns, urgency of action, potential to lose the opportunity, number of people who would benefit from the project when compared to cost. Why should this project be funded? How many people could be expected to use the trail over the course of the year as a result of funding the project?
3. **Context of the project in a wider plan:** demonstrated compatibility with local/region/area trail plans and the Statewide Comprehensive Outdoor Recreation Plan. For proposed facilities, what relationship does the proposed development/acquisition have to other outdoor recreation facilities and trails?
4. **Attention to the potential environmental impact of the project and efforts to mitigate adverse effects:** Possible areas of consideration include but are not limited to: noise, odors, dust, surface erosion, fish and wildlife populations, damage to wetlands, or other ecologically sensitive natural resources or historical/archeological remains. A cultural review letter or document should be included with the application. All applications are subject to review by the State Historical Society.
5. **Impact on adjoining landowners in the vicinity of the project:** Identify adverse impacts that might be realized as a result of completing the project, and how the projects design attempts to mitigate adverse impacts. How might the project improve conditions for adjacent landowners?

### **Certifications Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying**

Persons submitting this form should refer to the regulations referenced

below for complete instructions:

Certification Regarding Debarment, Suspension, and Other Responsibility Matters – Primary Covered Transactions – The prospective primary participant further agrees by submitting this proposal that it will include the clause titles, “Certification Regarding Debarment, Suspension, Ineligibility and voluntary Exclusion – Lower Tier Covered Transaction,” provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. See below for language to be used; use this form for certification and sign; Certification Regarding Drug- Free Workplace Requirements-Alternate I. (Grantees Other Than Individuals) and Alternate II. (Grantees Who are Individuals) – (See Appendix C of Subpart D of 43 CFR Part 12)

Checking the boxes on this form and submitting it provides for compliance with certification requirements under 43 CFR Parts 12 and 18. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the funding agency determines to award the covered transaction, grant, cooperative agreement or loan.

**PART A: Certification Regarding Debarment, Suspension, and Other Responsibility Matters – Primary Covered Transactions**

CHECK IF THIS CERTIFICATION IS FOR A PRIMARY COVERED TRANSACTION AND IS APPLICABLE.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
  1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  4. Have not within a three-year period preceding this application/proposal had one or more public transactions

- (Federal, State or local) terminated for cause or default
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**Part B: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions**

CHECK IF THIS CERTIFICATION IS FOR A LOWER TIER COVERED TRANSACTION AND IS APPLICABLE.

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**Part C: Certification Regarding Drug-Free Workplace Requirements**

CHECK IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS NOT AN INDIVIDUAL

Alternate I. (Grantees Other Than Individuals)

1. The grantee certifies that it will or continue to provide a drug-free workplace by:
  1. (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
  2. (b) Establishing an ongoing drug-free awareness program to inform employees about-
    1. The dangers of drug abuse in the workplace;
    2. The grantee's policy of maintaining a drug-free workplace;
    3. Any available drug counseling, rehabilitation, and employee assistance programs; and
    4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
  3. (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
  4. (d) Notifying the employee in the statement required by

paragraph (a) that, as a condition of employment under the grant, the employee will –

1. Abide by the terms of the statement; and
  2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. (e) Notifying the agency in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification numbers (s) of each affected grant;
6. (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—
1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a),(b),(c),(d),(e) and (f).
2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code)

Address Line 1:

Address Line 2:

City:

State:

Zip:

Check if there are workplaces on file that are not identified here

3.

**Part D: Certification Regarding Drug-Free Workplace Requirements**

CHECK IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS AN INDIVIDUAL

Alternate II. (Grantees Who Are Individuals)

1. The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
2. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to the grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number (s) of each affected grant.

**Part E: Certification Regarding Lobbying  
Certification for Contracts, Grants, Loans, and Cooperative**

CHECK IF CERTIFICATION IS FOR THE AWARD OF ANY OF THE FOLLOWING AND THE AMOUNT EXCEEDS \$100,000: A FEDERAL GRANT OR COOPERATIVE AGREEMENT; SUBCONTRACT, OR SUBGRANT UNDER THE GRANT OR COOPERATIVE AGREEMENT.

CHECK IF CERTIFICATION IS FOR THE AWARD OF A FEDERAL LOAN EXCEEDING THE AMOUNT OF \$150,000, OR A SUBGRANT OR SUBCONTRACT EXCEEDING \$100,000, UNDER THE LOAN

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or

will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

As the authorized certifying official, I hereby certify that the above specified certifications are true.

**Status:**

**Recreation Trail Number:**

**Comments:**



# City of Hankinson

P.O. Box 478 Hankinson, ND 58041-0478  
Phone: 701-242-7885 ■ FAX: 701-242-0039  
E-mail: auditor@hankinsonnd.com

2-27-13

## **RE: HANKINSON BIKE PATH REPAIR AND MAINTENANCE**

To Whom it May Concern:

The Hankinson City Council and I are in support of the repair and maintenance of the existing bike path extending from Hankinson to the Legion Memorial Park. Over the years the old bike path has realized wear and tear from usage and the weather. It has been sometime since it has been re-sealed and cracks and holes have appeared in different areas. There is an area that is in dire needs of repair due to animals under mining the path and causing holes in the path. When running you have to watch out for those areas.

We have our annual 5K Marathon during the OKTOBERFEST. Runners have mentioned that there are holes and wonder if the steel posts in the middle of the path could be removed.

We now have about 3 miles of paved bike path and want to make sure that we will have 3 miles of bike path in the future. We want to have a safe and usable runway for people to use.

We appreciate your consideration of grant funding for this project.

Sincerely,

Joseph O' Meara  
Mayor

**HANKINSON COMERICIAL CLUB**  
**Hankinson, ND 58041**

February 29, 2013

To Whom It May Concern:

Our organization comprises the majority of business owners in the Hankinson community. The mission of our club is to promote and enhance business activity within the City of Hankinson and the surrounding community.

We strongly support the repair and the maintenance of the Hankinson Bike Path.

This path gets considerable use from the community and visitors. Annually there is a marathon held. Feed back from visitors comment on the fact that our paved path has great length and location. Something has to be done to repair the problems with the holes. Bicycler's complain about the posts that are erected in the path.

We hope that this path is can be here for a long time. Our organization hopes that you consider funding this grant.

Sincerely,



**Denise Milbrandt**  
**President**

## **HANKINSON COMMUNITY BETTERMENT CLUB**

**Minutes Executive Meeting: 01/09/2013**

**Those in attendance: Nate Falk President, Dwight Boucher Vice President, Dave Paulson Sec, Beth Tiegs Treasurer, Board Members Bev Paulson, Jim Falk and Sheryl Falk.**

**Minutes of previous meeting approved**

**Financial Report: \$19,055.38 Balance approved**

**Old Business: Motion to use tent for OKTOBER FEST only and not to rent it out. Approved.**

**Discussion on Bike Path: As the club has been assigned the responsibility of the bike path by Richland County something has to be done. A definite need to repair the damaged area by the wetland due to muskrats. The bike path was sealed in 2002 and needs to have it done again. Steel posts should be removed as they are a safety hazard to bikes etc. Motion Jim Falk contact the American Legion and Hankinson Park Board and have them be co-sponsors of the project. Approved. Motion by Jim Falk to acquire bids and apply for a grant to fund the project. Seconded by Beth Tiegs. Motion carried.**

**New Business: Election of Officers: Motion made to have Secretary cast a unanimous ballot and all officers remain as is. Approved. No further business meeting adjourned.**

**Respectfully submitted**

**Dave Paulson Sec**

## AMERICAN LEGION POST #88 HANKINSON, ND

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122 1st ST SW.  
P.O. Box 88  
HANKINSON, ND 58041  
701-242-7840

Richard Crooks	Post Commander
Darrell Dettmann	Post Vice Commander
Victor Jording	Post Adjutant
Arnold Althoff	Post Finance Officer

February 15, 2013

**RE: HANKINSON BIKE/WALKING TRAIL REPAIR AND MAINTENANCE PROJECT.**

The Hankinson American Legion Post 88 at their February monthly meeting approved the support both financially and in sponsorship of this project. The Hankinson Learning Center and Memorial Site will be a portion of this project.

There are concerns with the safety of the public while using this trail. In meeting with the co-sponsors to this project we are prepared to address these concerns. Also we feel that proper maintenance and repair will allow this trail to be in existence for many years to come.

We want to express our concern that grant funding is needed to complete this project. Without it we will be only able to patch the problem.

We will appreciate your consideration for the funding.

Sincerely,



Richard Crooks  
Post Commander

**February 14, 2013**

**RE: HANKINSON PAVED BIKE PATH**

**To Whom It May Concern,**

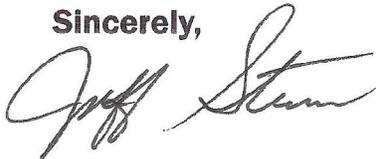
**We are writing this letter to express our support for the repair and re-sealing of the 3 miles of paved bike path.**

**We have agreed to be a third partner in this endeavor. We have been involved in the daily maintenance of this path. We are now involved in the repair and resealing of the path.**

**There are safety concerns that have to be addressed.**

**This has been a valuable addition to the amenities that our community has to offer.**

**Sincerely,**

A handwritten signature in black ink, appearing to read "Jeff Stein". The signature is written in a cursive style with a large initial "J" and "S".

**Jeff Stein  
Hankinson Park Board**

# RICHLAND COUNTY HIGHWAY DEPARTMENT

Courthouse  
418 Second Avenue North  
Wahpeton, North Dakota 58075  
*Phone: (701) 642-7810 Fax: (701) 642-7824*

Tim G. Schulte, P.E.  
County Engineer

Lowell Bladow  
Assistant Engineer

Darlene Irion  
Office Manager

February 21, 2013

Mr. Dwight Boucher  
Hankinson Community Betterment Club  
P.O. Box 361  
Hankinson, ND 58041

Dear Mr. Boucher:

Please accept this letter as authorization for the Community Betterment Club and the Hankinson Park District to complete work on and along the bike path within the Richland County Highway #21 Right of Way south of Hankinson.

Richland County and the Richland County Highway Department further support the efforts of the Community Betterment Club and the Hankinson Park District to secure grant funding for the repair of this infrastructure.

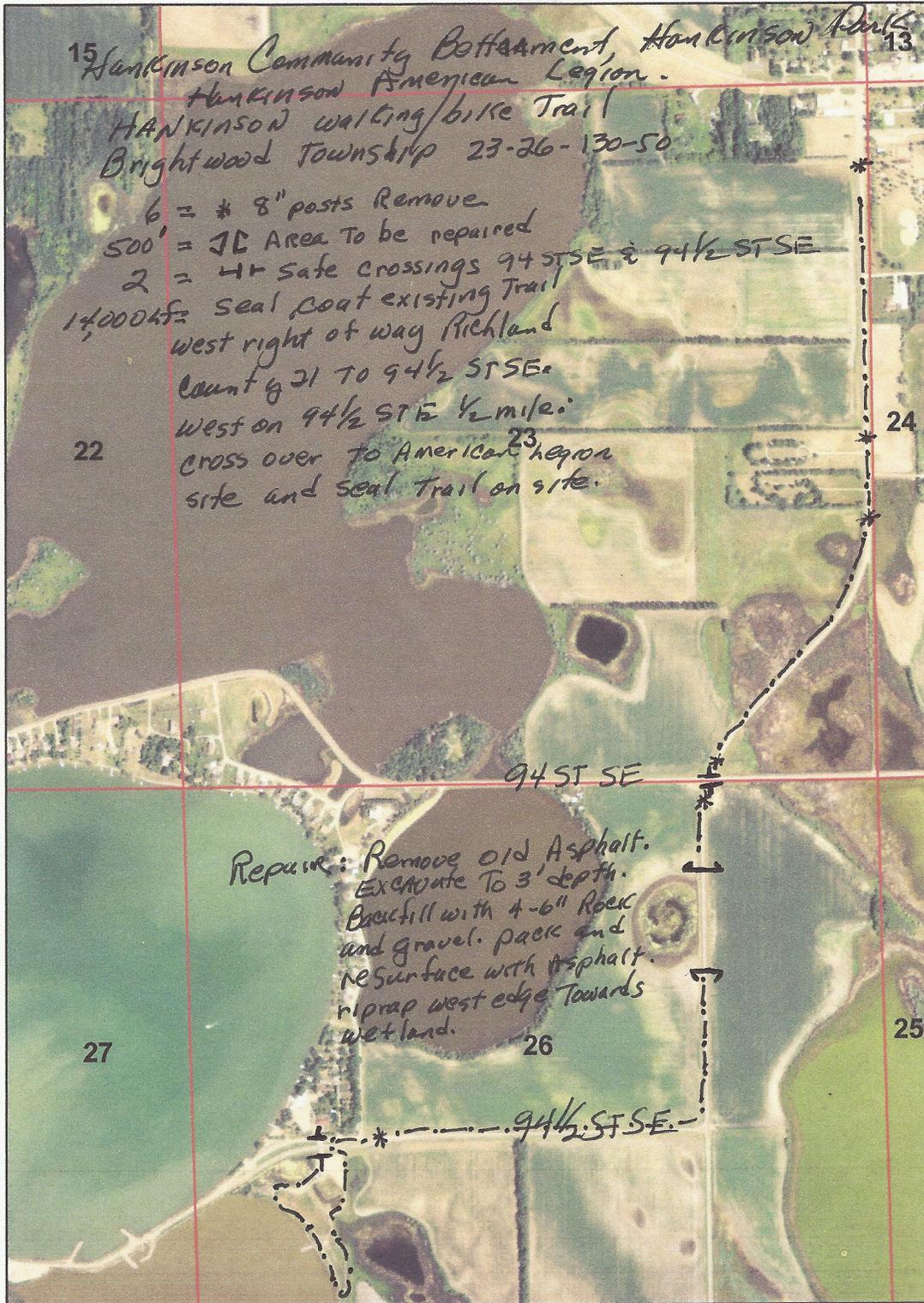
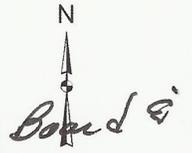
If the Highway Department can be of assistance in this matter, please do not hesitate to contact me at 642-7810.

Sincerely,  
RICHLAND COUNTY HIGHWAY DEPARTMENT

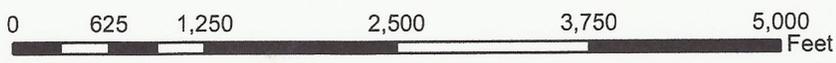


Tim G. Schulte, P.E.  
Richland County Engineer

# Richland County, North Dakota



1 inch equals 1,079.250107 feet



**Part E: Certification Regarding Lobbying  
Certification for Contracts, Grants, Loans, and Cooperative**

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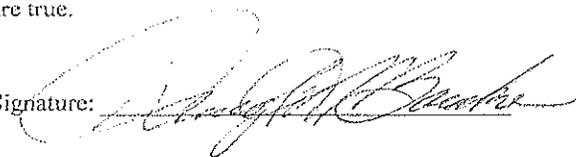
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The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

As the authorized certifying official, I hereby certify that the above specified certifications are true.

Signature:  Date: 3/4/2013