

**Recreational Trail Program Grant Application  
Casselton Park District  
January 2014**

**Trail Project Name:** Tinta Tawa Park Resurfacing Project – 2014/15  
(Casselton, ND)

**Description of Proposed Project:**

The Casselton Park District respectfully requests Recreational Trail Program funding to assist our organization with the resurfacing of our walking and biking paths at Tinta Tawa Park.

The park district also wishes to use RTP and local funding to resurface the parking area adjacent to our boat dock and ramp and the fishing pier on the east side of the park. The parking area serves as a trailhead for our paved paths to the south and west. In all, we have approximately 1.8 miles of paved trails in our park, which sits on the northwest edge of Casselton adjacent to the Casselton Reservoir.

**Property Location Information:** Urban Location

**Property Address:** Tinta Tawa Park is located on the northwest side of Casselton, adjacent to Cass County Highway 10. It has no official street address.

Tinta Tawa Park is located within Casselton Township, NE quarter, Section 34, Range 34-140-52. The park itself is 71.6 acres.

**City:** Casselton, 58012

**County:** Cass

**State:** North Dakota

**Length of Trail:** 1.8 Miles (Approximate)

- The parking lot included in the proposal will involve approximately 1,340 square yards of asphalt, plus some prep work. That portion of the request is \$33,400.

**General Funding and Property Information:**

**Total Cost:** \$157,600

**Fund Amount:** \$126,100

**Is this Project an Extension to an Existing Trail Project?** No

**Who holds the Title to the Project Land?** The Casselton Park District

**Projects must be completed within 18 months of grant award to meet Federal Highway Administration Guidelines.**

**Estimated Start Date:** 09/01/2014

**Estimated End Date:** 06/30/2015

**Classification of Land:** Local

**Check all of the uses the project impacts:** Walking/Hiking, Bicycling, In-line Skating, Runners/Joggers

**Does the project fall substantially within a federal highway right-of-way?**  
No

# **Recreational Trail Program Grant Requirements Casselton Park District January 2014**

## **Project Description**

The Casselton Park District respectfully requests grant funding from the Recreational Trail Program to assist us in resurfacing the recreational trail currently in use at Tinta Tawa Park on the northwest edge of Casselton.

The park district utilized grant funding to build the original recreational trail back in 2000 and we received a second grant award from the Recreational Trail Program to resurface the path in 2007.

Our latest request, in the amount of \$126,100, will help us defray the expenses related to our latest maintenance project, which we hope to begin the fall of 2014.

In addition to our original trail, which covers nearly a mile on the north side of the Casselton Reservoir, we also hope to resurface an additional trail that the park district funded and assisted in constructing in 2004. That trail runs around the south side of the reservoir and gives park patrons additional recreation options.

Further, we also hope to resurface the parking area adjacent to our boat ramp, dock and fishing pier located on the east side of the park. The parking area provides access to the park's trails system and accommodates patrons who use our trails for walking, biking, skating, running and a variety of other uses.

Our primary goal for the \$158,000 project is to maintain the 1.8 miles (approximate) of existing trails, as well as our east parking area, which serves as a trailhead for park patrons.

## **Project Goals**

Our goal in applying for the Recreational Trail Grant is to maintain our existing walking/biking trails for the ever-growing number of patrons who utilize our park. In addition to serving a growing community of nearly 2,500 residents, Tinta Tawa Park and the trails there are also used by patrons from other Cass County communities, including an ever-increasing number from the Fargo-Moorhead metro area.

The Central Cass School District makes use of our recreational trails in the spring and fall, bringing physical education classes of nearly every age to the park to exercise and enjoy the outdoors.

Our trails tie our park together, giving patrons access to our baseball and softball fields, picnic shelters, fishing piers and sledding hill. We do our best to keep the trails open and accessible in the winter months, too, giving people access to the park year-round.

Maintaining the trails we have in Tinta Tawa Park is the best thing we can do for the residents of Casselton and surrounding areas as well.

## **Project Costs**

The costs associated with resurfacing our existing trails and the parking area include some subgrade preparation and the removal of broken pavement and other excess materials in certain areas, including the east parking lot.

Resurfacing the existing trail involves adding a 1.5" asphalt overlay to the trails currently in place. We did the same maintenance to the walking/biking paths in 2007.

- The 1.8 miles of existing trails will receive an overlay of approximately 1.5". A total of approximately 8,400 square yards of asphalt will be used to complete the proposed trail maintenance.
- An additional 1,350 square yards of asphalt will be needed to resurface the parking area/trailhead on the east side of the park. The lot will need some subgrade prep work and Class 5 gravel to bring the lot up to grade in places.

Our initial bid request, dated November 18, 2013, came in at \$157,600 for the trail and parking lot maintenance. The Casselton Park District will bid the project again the spring of 2014 and reserves the right to accept or reject any bid submitted.

## **Project Sponsor/Support**

The Casselton Park District is legally responsible for the park system in Casselton and for the recreational trail maintenance project in particular.

The park district's governing board voted unanimously to support the Recreational Trail grant process at its December 2013 meeting (See enclosed meeting minutes). They also pledged to use park district funding to cover the 20% local match needed to complete the project (See enclosed financial documentation).

- **Applicant Capability:** Assisted by initial grant funding, the Casselton Park District authorized the construction of the original trail in 2000 and coordinated the maintenance project utilizing Recreational Trail program funding in 2007. We feel confident that we can do the same in 2014.

Casselton Park District  
8053712 Money Market Investment PF

Ledger balance:	18,762.29	Today's activity:	0.00
Current balance:	18,762.29	Total Holds:	0.00
Account available balance:	18,762.29	Float:	0.00
Total accessible balance:	18,762.29	Unused PRA:	
Closing balance:	18,762.72	Related available balance:	0.00
Last statement:	12/31/2013		

5 All transactions, 08/30/2013 to 12/31/2013

<u>Date</u>	<u>Check</u>	<u>Amount</u>	<u>Description</u>	<u>Status</u>	<u>Balance</u>
<b>12/31/2013</b>		<b>18,762.29</b>	<b>Daily balance</b>		
12/31/2013		0.48	761 - Interest Credit		18,762.29
<b>11/30/2013</b>		<b>18,761.81</b>	<b>Daily balance</b>		
11/30/2013		0.46	761 - Interest Credit		18,761.81
<b>10/31/2013</b>		<b>18,761.35</b>	<b>Daily balance</b>		
10/31/2013		0.48	761 - Interest Credit		18,761.35
<b>09/30/2013</b>		<b>18,760.87</b>	<b>Daily balance</b>		
09/30/2013		0.48	761 - Interest Credit		18,760.87
<b>08/30/2013</b>		<b>18,760.39</b>	<b>Daily balance</b>		
08/30/2013		0.46	761 - Interest Credit		18,760.39

Casselton Park District  
13227490 Community Business PF XAA

Ledger balance:	103,956.62	Today's activity:	0.00
Current balance:	103,956.62	Total Holds:	0.00
Account available balance:	103,956.62	Float:	0.00
Total accessible balance:	103,956.62	Unused PRA:	
Closing balance:	103,956.62	Related available balance:	0.00
Last statement:	12/31/2013		

< Prev 1 - 150 Next > All transactions, 10/18/2013 to 01/28/2014

<u>Date</u>	<u>Check</u>	<u>Amount</u>	<u>Description</u>	<u>Status</u>	<u>Balance</u>
<b>01/28/2014</b>		<b>103,956.62</b>	<b>Daily balance</b>		
01/28/2014	<u>13750</u>	80.00	481 - Check		103,956.62
01/28/2014		66.00	941 - Ach Withdrawal		104,036.62
01/28/2014		21.26	941 - Ach Withdrawal		104,102.62
01/28/2014	<u>13669</u>	156.70	485 - Check		104,123.88
<b>01/24/2014</b>		<b>104,280.58</b>	<b>Daily balance</b>		
01/24/2014	<u>13743</u>	171.34	481 - Check		104,280.58
01/24/2014		50.00	736 - Ach Deposit		104,451.92
<b>01/22/2014</b>		<b>104,401.92</b>	<b>Daily balance</b>		
01/22/2014	<u>13748</u>	92.00	481 - Check		104,401.92
01/22/2014	<u>13746</u>	435.00	481 - Check		104,493.92
01/22/2014	<u>13745</u>	135.00	481 - Check		104,928.92
01/22/2014	<u>13739</u>	1,127.83	481 - Check		105,063.92
01/22/2014	<u>13736</u>	346.44	481 - Check		106,191.75
01/22/2014		100.00	736 - Ach Deposit		106,538.19
01/22/2014		50.00	736 - Ach Deposit		106,438.19
01/22/2014		25.00	736 - Ach Deposit		106,388.19
<b>01/21/2014</b>		<b>106,363.19</b>	<b>Daily balance</b>		
01/21/2014	<u>13749</u>	36.53	481 - Check		106,363.19
01/21/2014	<u>13747</u>	270.00	481 - Check		106,399.72
01/21/2014	<u>13742</u>	106.93	481 - Check		106,669.72
01/21/2014	<u>13741</u>	240.17	481 - Check		106,776.65
01/21/2014	<u>13740</u>	251.18	483 - Check		107,016.82
01/21/2014	<u>13737</u>	80.00	481 - Check		107,268.00
01/21/2014		25.00	736 - Ach Deposit		107,348.00
<b>01/17/2014</b>		<b>107,323.00</b>	<b>Daily balance</b>		
01/17/2014	<u>13738</u>	60.00	481 - Check		107,323.00
01/17/2014		50.00	736 - Ach Deposit		107,383.00
<b>01/16/2014</b>		<b>107,333.00</b>	<b>Daily balance</b>		
01/16/2014		100.00	736 - Ach Deposit		107,333.00
<b>01/15/2014</b>		<b>107,233.00</b>	<b>Daily balance</b>		
01/15/2014		969.48	941 - Ach Withdrawal		107,233.00
01/15/2014		27,879.15	736 - Ach Deposit		108,202.48
01/15/2014		50.00	736 - Ach Deposit		80,323.33
<b>01/14/2014</b>		<b>80,273.33</b>	<b>Daily balance</b>		
01/14/2014		100.00	736 - Ach Deposit		80,273.33

<b>01/13/2014</b>		<b>80,173.33</b>	<b>Daily balance</b>	
01/13/2014		100.00	736 - Ach Deposit	80,173.33
<b>01/10/2014</b>		<b>80,073.33</b>	<b>Daily balance</b>	
01/10/2014	<u>13735</u>	80.00	481 - Check	80,073.33
01/10/2014	<u>13734</u>	60.00	481 - Check	80,153.33
01/10/2014		6,000.00	822 - Outgoing Wire Trsfr	80,213.33
01/10/2014		125.00	736 - Ach Deposit	86,213.33
<b>01/09/2014</b>		<b>86,088.33</b>	<b>Daily balance</b>	
01/09/2014		75.00	736 - Ach Deposit	86,088.33
<b>01/07/2014</b>		<b>86,013.33</b>	<b>Daily balance</b>	
01/07/2014	<u>13732</u>	750.00	481 - Check	86,013.33
<b>01/06/2014</b>		<b>86,763.33</b>	<b>Daily balance</b>	
01/06/2014	<u>13733</u>	300.00	481 - Check	86,763.33
01/06/2014	<u>13721</u>	280.00	481 - Check	87,063.33
<b>01/03/2014</b>		<b>87,343.33</b>	<b>Daily balance</b>	
01/03/2014	<u>13731</u>	360.00	481 - Check	87,343.33
01/03/2014	<u>13713</u>	25.00	481 - Check	87,703.33
01/03/2014		147.20	941 - Ach Withdrawal	87,728.33
01/03/2014		56.95	941 - Ach Withdrawal	87,875.53
<b>01/02/2014</b>		<b>87,932.48</b>	<b>Daily balance</b>	
01/02/2014	<u>13730</u>	266.16	481 - Check	87,932.48
01/02/2014	<u>13728</u>	31.78	481 - Check	88,198.64
01/02/2014	<u>13727</u>	17.00	483 - Check	88,230.42
01/02/2014	<u>13726</u>	1,026.48	481 - Check	88,247.42
01/02/2014	<u>Image</u>	3,336.76	600 - Deposit	89,273.90
01/02/2014	11	2,861.76	586 - Available Float	85,937.14
01/02/2014	11	2,961.76	580 - Collectable Float	85,937.14
<b>12/31/2013</b>		<b>85,937.14</b>	<b>Daily balance</b>	
12/31/2013	<u>13729</u>	449.26	481 - Check	85,937.14
12/31/2013	<u>13718</u>	80.00	481 - Check	86,386.40
<b>12/30/2013</b>		<b>86,466.40</b>	<b>Daily balance</b>	
12/30/2013	<u>13704</u>	376.78	483 - Check	86,466.40
<b>12/27/2013</b>		<b>86,843.18</b>	<b>Daily balance</b>	
12/27/2013	<u>13725</u>	15.00	481 - Check	86,843.18
12/27/2013	<u>13720</u>	400.00	481 - Check	86,858.18
<b>12/24/2013</b>		<b>87,258.18</b>	<b>Daily balance</b>	
12/24/2013	<u>13714</u>	80.00	481 - Check	87,258.18
<b>12/23/2013</b>		<b>87,338.18</b>	<b>Daily balance</b>	
12/23/2013	<u>13724</u>	82.50	481 - Check	87,338.18
12/23/2013	<u>13723</u>	305.00	483 - Check	87,420.68
12/23/2013	<u>13722</u>	280.00	481 - Check	87,725.68
12/23/2013	<u>13719</u>	60.00	481 - Check	88,005.68
12/23/2013		50.00	736 - Ach Deposit	88,065.68
<b>12/18/2013</b>		<b>88,015.68</b>	<b>Daily balance</b>	
12/18/2013	<u>13717</u>	2,243.79	481 - Check	88,015.68
12/18/2013	<u>13711</u>	1,210.56	481 - Check	90,259.47
<b>12/17/2013</b>		<b>91,470.03</b>	<b>Daily balance</b>	
12/17/2013	<u>13716</u>	300.14	481 - Check	91,470.03
12/17/2013	<u>13706</u>	172.44	481 - Check	91,770.17
12/17/2013		1,939.54	941 - Ach Withdrawal	91,942.61

Backdated

<b>12/13/2013</b>		<b>93,882.15</b>	<b>Daily balance</b>	
12/13/2013	<u>13715</u>	60.00	481 - Check	93,882.15
12/13/2013	<u>13712</u>	17.47	481 - Check	93,942.15
12/13/2013	<u>13710</u>	31.19	481 - Check	93,959.62
12/13/2013	<u>13709</u>	85.00	481 - Check	93,990.81
12/13/2013	<u>13708</u>	696.30	483 - Check	94,075.81
12/13/2013	<u>13707</u>	271.98	483 - Check	94,772.11
12/13/2013	<u>13705</u>	217.58	481 - Check	95,044.09
12/13/2013		59.51	736 - Ach Deposit	95,261.67
<b>12/11/2013</b>		<b>95,202.16</b>	<b>Daily balance</b>	
12/11/2013	<u>Image</u>	5,379.50	600 - Deposit	95,202.16
12/11/2013	2	79.50	586 - Available Float	89,822.66
12/11/2013	2	179.50	580 - Collectable Float	89,822.66
<b>12/05/2013</b>		<b>89,822.66</b>	<b>Daily balance</b>	
12/05/2013	<u>13702</u>	258.24	481 - Check	89,822.66
<b>12/04/2013</b>		<b>90,080.90</b>	<b>Daily balance</b>	
12/04/2013	<u>13700</u>	50.00	481 - Check	90,080.90
<b>12/03/2013</b>		<b>90,130.90</b>	<b>Daily balance</b>	
12/03/2013		56.95	941 - Ach Withdrawal	90,130.90
12/03/2013		46.95	941 - Ach Withdrawal	90,187.85
<b>12/02/2013</b>		<b>90,234.80</b>	<b>Daily balance</b>	
12/02/2013	<u>13701</u>	24.14	481 - Check	90,234.80
12/02/2013	<u>13699</u>	393.75	481 - Check	90,258.94
<b>11/29/2013</b>		<b>90,652.69</b>	<b>Daily balance</b>	
11/29/2013	<u>13698</u>	2,243.80	481 - Check	90,652.69
<b>11/27/2013</b>		<b>92,896.49</b>	<b>Daily balance</b>	
11/27/2013	<u>13689</u>	360.00	481 - Check	92,896.49
11/27/2013	<u>Image</u>	9,983.59	600 - Deposit	93,256.49
11/27/2013	15	8,603.59	586 - Available Float	83,272.90
11/27/2013	15	8,703.59	580 - Collectable Float	83,272.90
<b>11/26/2013</b>		<b>83,272.90</b>	<b>Daily balance</b>	
11/26/2013	<u>13696</u>	482.42	483 - Check	83,272.90
11/26/2013	<u>13693</u>	182.70	481 - Check	83,755.32
11/26/2013	<u>13683</u>	1,074.83	481 - Check	83,938.02
11/26/2013		0.00	295 - Prenotification Dr	85,012.85
<b>11/25/2013</b>		<b>85,012.85</b>	<b>Daily balance</b>	
11/25/2013	<u>13691</u>	365.45	481 - Check	85,012.85
<b>11/22/2013</b>		<b>85,378.30</b>	<b>Daily balance</b>	
11/22/2013	<u>13697</u>	1,200.00	481 - Check	85,378.30
11/22/2013	<u>13695</u>	102.00	483 - Check	86,578.30
11/22/2013	<u>13694</u>	1,064.90	481 - Check	86,680.30
11/22/2013	<u>13692</u>	30.60	481 - Check	87,745.20
11/22/2013	<u>13688</u>	216.53	481 - Check	87,775.80
11/22/2013	<u>13609</u>	30.00	483 - Check	87,992.33
<b>11/21/2013</b>		<b>88,022.33</b>	<b>Daily balance</b>	
11/21/2013	<u>13690</u>	513.12	481 - Check	88,022.33
11/21/2013		8.00	258 - Account Analysis Fee	88,535.45
<b>11/15/2013</b>		<b>88,543.45</b>	<b>Daily balance</b>	
11/15/2013	<u>13687</u>	60.00	481 - Check	88,543.45
11/15/2013	<u>13686</u>	80.00	481 - Check	88,603.45

11/15/2013		145.25	941 - Ach Withdrawal	88,683.45
11/15/2013		1,763.00	736 - Ach Deposit	88,828.70
<b>11/13/2013</b>		<b>87,065.70</b>	<b>Daily balance</b>	
11/13/2013	<u>13675</u>	1,040.00	483 - Check	87,065.70
11/13/2013	<u>13671</u>	163.70	481 - Check	88,105.70
<b>11/12/2013</b>		<b>88,269.40</b>	<b>Daily balance</b>	
11/12/2013	<u>13685</u>	2,800.00	483 - Check	88,269.40
11/12/2013	<u>13679</u>	47.19	481 - Check	91,069.40
11/12/2013	<u>13674</u>	60.00	481 - Check	91,116.59
11/12/2013	<u>13672</u>	2,100.00	481 - Check	91,176.59
<b>11/08/2013</b>		<b>93,276.59</b>	<b>Daily balance</b>	
11/08/2013	<u>13684</u>	1,052.50	483 - Check	93,276.59
11/08/2013	<u>13682</u>	761.49	481 - Check	94,329.09
11/08/2013	<u>13681</u>	24.14	481 - Check	95,090.58
11/08/2013	<u>13680</u>	47.52	481 - Check	95,114.72
11/08/2013	<u>13678</u>	3,373.75	483 - Check	95,162.24
11/08/2013	<u>13677</u>	1,281.45	481 - Check	98,535.99
11/08/2013	<u>13676</u>	3,595.00	481 - Check	99,817.44
<b>11/07/2013</b>		<b>103,412.44</b>	<b>Daily balance</b>	
11/07/2013	<u>13673</u>	80.00	481 - Check	103,412.44
11/07/2013	<u>13670</u>	2,243.79	481 - Check	103,492.44
11/07/2013	<u>Image</u>	2,050.50	600 - Deposit	105,736.23
11/07/2013	12	1,848.50	586 - Available Float	103,685.73
11/07/2013	12	1,948.50	580 - Collectable Float	103,685.73
<b>11/06/2013</b>		<b>103,685.73</b>	<b>Daily balance</b>	
11/06/2013	<u>13668</u>	847.89	481 - Check	103,685.73
<b>11/05/2013</b>		<b>104,533.62</b>	<b>Daily balance</b>	
11/05/2013	<u>13664</u>	178.60	481 - Check	104,533.62
<b>11/04/2013</b>		<b>104,712.22</b>	<b>Daily balance</b>	
11/04/2013	<u>13663</u>	1,970.03	481 - Check	104,712.22
11/04/2013	<u>13662</u>	282.44	481 - Check	106,682.25
11/04/2013	<u>13661</u>	23.65	481 - Check	106,964.69
11/04/2013		283.00	941 - Ach Withdrawal	106,988.34
11/04/2013		67.03	941 - Ach Withdrawal	107,271.34
11/04/2013		46.95	941 - Ach Withdrawal	107,338.37
<b>11/01/2013</b>		<b>107,385.32</b>	<b>Daily balance</b>	
11/01/2013		93.05	941 - Ach Withdrawal	107,385.32
<b>10/31/2013</b>		<b>107,478.37</b>	<b>Daily balance</b>	
10/31/2013	<u>13660</u>	317.20	481 - Check	107,478.37
<b>10/30/2013</b>		<b>107,795.57</b>	<b>Daily balance</b>	
10/30/2013	<u>13667</u>	160.00	481 - Check	107,795.57
<b>10/29/2013</b>		<b>107,955.57</b>	<b>Daily balance</b>	
10/29/2013	<u>13653</u>	996.00	481 - Check	107,955.57
<b>10/28/2013</b>		<b>108,951.57</b>	<b>Daily balance</b>	
10/28/2013	<u>13665</u>	621.44	481 - Check	108,951.57
10/28/2013	<u>13659</u>	3,005.33	481 - Check	109,573.01
<b>10/24/2013</b>		<b>112,578.34</b>	<b>Daily balance</b>	
10/24/2013	<u>13654</u>	59.64	483 - Check	112,578.34
10/24/2013		100.00	818 - Return Deposit Item	112,637.98
<b>10/23/2013</b>		<b>112,737.98</b>	<b>Daily balance</b>	

10/23/2013	<u>13658</u>	414.19	481 - Check	112,737.98
10/23/2013	<u>Image</u>	6,125.00	600 - Deposit	113,152.17
10/23/2013	<u>Image</u>	2,005.64	600 - Deposit	107,027.17
10/23/2013	<u>Image</u>	378.09	600 - Deposit	105,021.53
10/23/2013	62	6,530.64	586 - Available Float	104,643.44
10/23/2013	57	4,825.00	580 - Collectable Float	104,643.44
10/23/2013	5	1,805.64	580 - Collectable Float	104,643.44
<b>10/22/2013</b>		<b>104,643.44</b>	<b>Daily balance</b>	
10/22/2013	<u>13655</u>	334.76	481 - Check	104,643.44
10/22/2013	<u>13651</u>	6,996.57	481 - Check	104,978.20
10/22/2013	<u>13649</u>	329.88	481 - Check	111,974.77
<b>10/21/2013</b>		<b>112,304.65</b>	<b>Daily balance</b>	
10/21/2013	<u>13657</u>	8,320.00	481 - Check	112,304.65
<b>10/18/2013</b>		<b>120,624.65</b>	<b>Daily balance</b>	
10/18/2013	<u>13656</u>	37.31	481 - Check	120,624.65
10/18/2013	<u>13652</u>	1,560.00	483 - Check	120,661.96

## 2014 Parks Expense Budget

<u>Category</u>	<u>2014 (Projected)</u>	<u>2013 (Budget)</u>	<u>2013 (Actual)</u>
Swimming Pool	\$48,000	\$42,000	\$47,887.11
Administration	\$46,000	\$43,500	\$42,950.00
Maint./Repairs	\$38,000	\$38,000	\$36,193.11
Fuel/Oil	\$7,000	\$8,000	\$5,999.60
Park Equipment	\$6,000	\$6,000	\$578.00
Park Supplies	\$5,000	\$5,000	\$4,338.98
Flowers	\$6,500	\$6,500	\$5,285.42
<ul style="list-style-type: none"> <li>• (2013 - \$2,527.42 – Flowers/\$2,758 – Salary)</li> </ul>			
Advertising/ Promotional	\$3,000	\$3,600	\$2,572.00
Office Expense	\$11,200	\$3,000	\$16,090.55
<ul style="list-style-type: none"> <li>• (2013 - Sportsman - \$6,211/Audit - \$6,000)</li> </ul>			
Office/Cell Phones	\$3,000	\$2,500	\$2,854.27
Electricity (Parks/Clubhouse)	\$3,500	\$3,500	\$3,212.97
Capital Projects (2013 - Shelter Cement - \$11,300)	\$10,000	\$11,300	\$11,300.00

<b><u>Category</u></b>	<b><u>2014 (Projected)</u></b>	<b><u>2013 (Budget)</u></b>	<b><u>2013 (Actual)</u></b>
Baseball Grandstand (Debt Retired)	\$0	\$12,000	\$24,000.00
Natural Gas (Clubhouse)	\$600	\$600	\$357.02
Property Taxes	\$6,150	\$0	\$6,126.50
Payroll Taxes	\$28,000	\$19,000	\$26,538.38
Sales Tax/ Workman's Comp	<u>\$3,000</u>	<u>\$1,500</u>	<u>\$2,554.81</u>
<b>Totals -</b>	<b>\$218,800</b>	<b>\$206,000</b>	<b>\$232,712.22</b>

## 2014 Program Expense Budget

<u>Category</u>	<u>2014 (Projected)</u>	<u>2013 (Budget)</u>	<u>2013 (Actual)</u>
Legion Baseball	\$17,300	\$13,000	\$17,967
Babe Ruth (14-15)	\$11,000	\$10,500	\$8,759.50
Titans Babe Ruth (13s)	\$4,800	\$4,600	\$4,310.69
Rookies (11-12)	\$4,000	\$3,950	\$3,576.91
Pee Wees (9-10)	\$4,000	\$3,950	\$3,576.91
10U Softball	\$3,500	\$3,500	\$961.33
12U Softball	\$3,500	\$3,550	\$3,202.28
14U Softball	\$3,850	\$3,850	\$3,213.85
18U Softball	\$4,200	\$4,200	\$1,009.89
T-Ball	\$1,000	\$1,200	\$667.97
Squirts	\$1,000	\$1,200	\$768.65
Penny & Pals	\$2,200	\$2,400	\$1,977.00
Tennis	\$1,200	\$1,700	\$497.00
Weights	\$1,750	\$1,750	\$1,049.08
Men's Basketball	\$5,560	\$4,700	\$4,957.34

<b><u>Category</u></b>	<b><u>2014 (Projected)</u></b>	<b><u>2013 (Budget)</u></b>	<b><u>2013 (Actual)</u></b>
Missoula Children's Theater	\$1,500	\$1,500	\$1,500
Metro League Basketball	\$6,000	--	--
Other Programs	<u>  ?</u>	<u>  ?</u>	<u>  ?</u>
<b>Totals -</b>	<b>\$76,360</b>	<b>\$65,550</b>	<b>\$57,995.40</b>
<b>2012 Actual</b>			<b>\$53,773.54</b>
<b>2011 Actual</b>			<b>\$48,838.85</b>

**Recreational Trails Program Grant  
Budget Detail  
Casselton Park District  
January 2014**

**Please Note:** The following figures highlight preliminary costs for the work we hope to complete on the recreational trails and parking area/trailhead at Tinta Tawa Park in Casselton, ND.

**Recreational Trail – North Side of Casselton Reservoir - \$61,300**

- Trails cover approximately eight tenths of a mile
- 1.5” asphalt overlay (Approximately 4,682 square yards of product)

**Recreational Trail – South Side of Casselton Reservoir - \$55,600**

- Trail covers approximately eight tenths of a mile
- 1.5” asphalt overlay (Approximately 3,700 square yards of product)

**Parking Area/Trailhead – East Side of Park - \$33,400**

- Trailhead area needs some subgrade prep work and gravel
- 3” base course for a third of the parking area (approximately 407 square yards of product)
- 2” asphalt overlay over the entire area (approximately 934 square yards of product)

**Additional Trails - \$1,200**

- The park district also needs to resurface three short access paths - one that leads to our restroom facilities, an approach that allows us access to a softball diamond and a third that gives us access to a storage garage.





702 1st Street North  
P.O. Box 97  
Casselton, ND 58012  
(701) 347-5386

---

January 29, 2014

To the Members of the Recreational Trail Program Grant Committee:

On behalf of the Casselton Park District and its governing board, we thank you for considering our Recreational Trails Program grant. Your support is essential in assisting us with the on-going maintenance of our recreational trails at Tinta Tawa Park in Casselton.

Providing recreational opportunities in a growing community like Casselton is a challenge and our parks are thriving with increased use. Our recreational trails out at Tinta Tawa tie our park together and provide our patrons with a wide variety of recreational opportunities, including walking, bicycling, skating and running. The trails we maintain out at Tinta Tawa are the best asset we have in our park system.

Thank you again for giving us the opportunity to submit an application. Please let us know if you need any further information to make our application complete. We look forward to hearing from you very soon.

Sincerely,

A handwritten signature in cursive script that reads "Brent Ham".

Brent Ham, President  
Casselton Park District Board

A handwritten signature in cursive script that reads "Stephen Bartholomay".

Stephen Bartholomay, Director  
Casselton Park District





702 1st Street North  
P.O. Box 97  
Casselton, ND 58012  
(701) 347-5386

---

January 29, 2014

To the Members of the Recreational Trail Program Grant Committee:

On behalf of the Casselton Park District and its governing board, we thank you for considering our Recreational Trails Program grant. Your support is essential in assisting us with the on-going maintenance of our recreational trails at Tinta Tawa Park in Casselton.

Providing recreational opportunities in a growing community like Casselton is a challenge and our parks are thriving with increased use. Our recreational trails out at Tinta Tawa tie our park together and provide our patrons with a wide variety of recreational opportunities, including walking, bicycling, skating and running. The trails we maintain out at Tinta Tawa are the best asset we have in our park system.

Thank you again for giving us the opportunity to submit an application. Please let us know if you need any further information to make our application complete. We look forward to hearing from you very soon.

Sincerely,

A handwritten signature in cursive script that reads "Brent Ham".

Brent Ham, President  
Casselton Park District Board

A handwritten signature in cursive script that reads "Stephen Bartholomay".

Stephen Bartholomay, Director  
Casselton Park District

N/A  
OK  
SAB

- 6. (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—
  - 1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- 7. (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a),(b),(c),(d),(e) and (f).
- 2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code)

Address Line 1:

Address Line 2:

City:

State:

Zip:

Check if there are workplaces on file that are not identified here

**Part D: Certification Regarding Drug-Free Workplace Requirements**

CHECK IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS AN INDIVIDUAL

Alternate II. (Grantees Who Are Individuals)

- 1. The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
- 2. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to the grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number (s) of each affected grant.

**Part E: Certification Regarding Lobbying Certification for Contracts, Grants, Loans, and Cooperative**

OK  
SAB

CHECK IF CERTIFICATION IS FOR THE AWARD OF ANY OF THE FOLLOWING AND THE AMOUNT EXCEEDS \$100,000: A FEDERAL GRANT OR COOPERATIVE AGREEMENT; SUBCONTRACT, OR SUBGRANT UNDER THE GRANT OR COOPERATIVE AGREEMENT.

CHECK IF CERTIFICATION IS FOR THE AWARD OF A FEDERAL LOAN EXCEEDING THE AMOUNT OF \$150,000, OR A SUBGRANT OR SUBCONTRACT EXCEEDING \$100,000, UNDER THE LOAN

The undersigned certifies, to the best of his or her knowledge and belief, that:

- 1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered unto. Submission of this certification is a prerequisite for making or

**PART A: Certification Regarding Debarment, Suspension, and Other Responsibility Matters – Primary Covered Transactions**

CHECK IF THIS CERTIFICATION IS FOR A PRIMARY COVERED TRANSACTION AND IS APPLICABLE.

N/A  
OK  
SAB

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
  1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**Part B: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions**

CHECK IF THIS CERTIFICATION IS FOR A LOWER TIER COVERED TRANSACTION AND IS APPLICABLE.

N/A  
OK  
SAB

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**Part C: Certification Regarding Drug-Free Workplace Requirements**

CHECK IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS NOT AN INDIVIDUAL  
Alternate I. (Grantees Other Than Individuals)

1. The grantee certifies that it will or continue to provide a drug-free workplace by:
  1. (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
  2. (b) Establishing an ongoing drug-free awareness program to inform employees about-
    1. The dangers of drug abuse in the workplace;
    2. The grantee's policy of maintaining a drug-free workplace;
    3. Any available drug counseling, rehabilitation, and employee assistance programs; and
    4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
  3. (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
  4. (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –
    1. Abide by the terms of the statement; and
    2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
  5. (e) Notifying the agency in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification numbers (s) of each affected grant;

**Recreational Trail Program Grant  
Certification and Signature Page  
Casselton Park District  
January 2014**

The undersigned certifies, to the best of his knowledge and belief, that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an agency, a member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement.
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence and officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form L-L, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered unto. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

As the authorized certifying official, I hereby certify that the above specified certifications are true.

Stephen Bartholomay - Director  
Printed Name - Title

Stephen Bartholomay  
Signature

Casselton Park District  
Entity

1-31-2014  
Date

THIS INDENTURE, Made this 4 day of April, 1983, between  
CITY OF CASSELTON, Cass County,  
 a Municipal corporation under the laws of the State of North Dakota  
 grantor, and CASSELTON PARK DISTRICT  
 a Municipal corporation under the laws of the State of North Dakota  
 grantee, whose post office address is Casselton, North Dakota 58012

WITNESSETH, For and in consideration of the sum of One dollar and other good and valuable consideration Dollars,  
 grantor does hereby GRANT to grantee, all of the following real property lying and being in the County of Cass  
 and State of North Dakota, and described as follows, to-wit:

All that part of the Northeast Quarter (NE 1/4), Section Thirty-four (34), Township One Hundred Forty (140) North, Range Fifty-two (52) West, Fifth Principal Meridian, lying west of a line parallel with and perpendicularly distant 200 feet west from the center line of railway of the Great Northern Railway Company, as now located and constructed, and north of a line parallel with and perpendicularly distant 200 feet north from the center line of railway of the Northern Pacific Railway Company, as now located and constructed, containing 73.00 acres, more or less. (over)

And the grantor for itself, its successors and assigns, does covenant with the grantee that it is well seized in fee of the land and premises aforesaid and has good right to sell and convey the same in manner and form aforesaid; that the same are free from all incumbrances, except installments of special assessments or assessments for special improvements which have not been certified to the County Auditor for collection, except easements, reservations and right-of-ways of record.

and the above granted lands and premises in the quiet and peaceable possession of said grantee, against all persons lawfully claiming or to claim the whole or any part thereof, the said grantor will warrant and defend.

IN TESTIMONY WHEREOF, The said grantor has caused these presents to be executed in its corporate name by its Mayor and its City Auditor and its corporate seal to be hereunto affixed.

City of Casselton  
 By Dellis Schrock  
 Dellis Schrock  
 Its Mayor  
 By Reuben D. Braaten  
 Reuben D. Braaten  
 Its Auditor

In the presence of

STATE OF NORTH DAKOTA  
COUNTY OF CASS } ss.  
 On this 4 day of April, 1983, before me, personally appeared  
DELLIS SCHROCK and REUBEN D. BRAATEN  
 to me known to be the Mayor and City Auditor  
 of the corporation that is described in, and that executed the foregoing instrument, and acknowledged to me that such corporation executed the same.

My commission Expires: BRADLEY J. BURGUM  
 Notary Public, CASS COUNTY, N. DAK., 1983  
Commission Expires JUNE 7, 1983  
JUNE 7, 1983  
STATE OF NORTH DAKOTA } ss.  
COUNTY OF

Bradley J. Burgum  
 Notary Public

I hereby certify that the within Deed was filed in this office for record on the \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M., and was duly recorded as Document \_\_\_\_\_

DOC. NO. \_\_\_\_\_  
 COPIED \_\_\_\_\_  
 GRANTOR \_\_\_\_\_  
 GRANTEE \_\_\_\_\_  
 COMPARED \_\_\_\_\_  
 TRACT \_\_\_\_\_  
 MARGINED \_\_\_\_\_

Delinquent taxes and special assessments or installments

I certify that the requirement for a report or statement of full consideration paid does not apply because this deed is for one of the transactions exempted by subdivision e of subsection 6 of Section 11-18-02.2 of the North Dakota Century Code.

Date 4-8-83

Signed Bradley J. Bruner  
~~Grantee or~~ Agent

91

*copy*

MA }  
E }  
instru-  
r record  
C.M.  
166  
100  
100  
100

*Hand*

58012