Jack Dalrymple, Governor
Mark A. Zimmerman, Director

1600 East Century Avenue, Suite 3
Bismarck, ND 58503-0649
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www.parkrec.nd.gov

1/31/2014

Mr. Kevin Stankiewicz
Grant Coordinator
Recreation Trails Program

Mr. Stankiewicz:

Attached with this cover letter you will find a RTP grant request for the **Little Missouri State Park Trail Renovation Project.**

As I have relayed to your office, the RAM software program is not allowing me to load the grant request and other required information onto the system. Therefore, I am e-mailing the request to you for your consideration. If I can provide this in another format which would be of more assistance to you, please contact me.

Thank you.

Sincerely,

Jesse Hanson, Manager
Planning Division

Recreation A :ea Manager

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DELETE APPLICATION

Application Page

Recreational Trail Program (RTP) grant awards are available to the State of North Dakota and its political subdivisions in order to assist in the development, maintenance or rehabilitation of recreational trails. The RTP is an assistance program of the U.S. Department of Transportation's Federal Highway Administration (FHWA). The program is administered by the Recreation Division of the North Dakota Parks and Recreation Department.

Project proposals must be approved at the state and federal levels. A Recreation Trails Committee of private, state and federal individuals evaluates and ranks the projects. Projects selected at the state level are submitted to the FHWA for federal review and approval.

RTP grants reimburse up to 80 percent of the cost for development, maintenance or rehabilitation of recreational trails. The maximum federal grant award is $200,000. Engineering fees exceeding more that 20% of total project cost are not eligible for reimbursement. Project sponsors cannot be reimbursed for funds that are incurred before an application is approved and a local grant agreement is signed.

The application deadline is January 31st 2014 at 1:00pm CST. Applications must be submitted on or before that date and time. Late or incomplete applications will not be considered.

You may press SAVE at any time, as long as you have filled out a bare minimum of the application. A Red * will appear next to those fields that are required. Once you have successfully saved your application, you will be able to add federal and local funding sources by pressing the newly visible ADD FEDERAL FUNDING SOURCE and ADD LOCAL FUNDING SOURCE buttons located at both the top and bottom of the page. At this time you will also be able to upload documents to this application.

VIEW / ATTACH DOCUMENTS

Trail Project Name: Trail Renovation - Little M

Description of Proposed Project:

The project involves renovation, rehab, reroutes on approximately 2.5 miles of a total of 7.5 miles of interconnecting trail loops at Little Missouri State Park in Dunn County, ND. Additional project items include construction of a 6'X 20' wood crossing on a narrow drainage, purchase and installation of "line of site" trail markers and incidental armoring and erosion controls.

Property Location Information

Urban or Rural Development: Rural

Address Line 1: 910,103rd Ave NW

Address Line 2:

Either Choose a City or Select 'Other' and Type one in the Box Provided:

Killdeer **If Other:**

County: Dunn

State: ND

Either Choose a Zip Code or Select 'Other' and Type one in the Box Provided:

58001 **If Other:**

Township: N 147N

Range: W 94 + 95 W

Township Section: 7,8,11+14

Township, Range & Section

ADD TOWNSHIP, RANGE & SECTION

Township	Range	Section	Quarter	Lot	Block	Subdivision	Project Physical Address	

Length of New Trail: (in miles) 2.50

Length of Total Trail (in miles) if Project is an Extenion: 7.50

General Funding and Property Information

Total Cost: $121,973.00

Fund Amount: $97,578.40

Is this Project an Extension to an Existing Trail Project? Yes

Who Holds the Title to the Project Land?

ND Parks and Recreation holds title to lands in sections 8 and14. trail project in sections 7 and 11 are privately owned but, ND Parks and Recreation holds trail lease agreements with the landowners.

Projects must be completed within 18 months of grant award to meet Federal Highway Administration Guidelines.

Estimated Start Date: (mm/dd/yyyy) 09/15/2014

Estimated End Date: (mm/dd/yyyy) 11/01/2015

Classification of Land:

☑ **State** ☐ **Federal** ☐ **Local** ☑ **Private**

Check all of the uses the Project impacts:

☑ **Walking/Hiking** ☐ **Bicycling** ☑ **Horseback Riding** ☐ **Cross-Country Skiing**
☐ **In-line Skating** ☐ **Snowmobiling** ☐ **ATV Riding** ☐ **Off-road Motorcycling**
☐ **4x4 Trucking Other:** Snow shoe

Does the Project fall substantially within a federal highway right-of-way? No

Federal Funding Sources

ADD FEDERAL FUNDING SOURCE

Local Funding Sources

Adding sources to this section certifies that the sponsor has their share of money available and has earmarked these funds for use on this project. It is necessary to have 20% of the total project cost available.

ADD LOCAL FUNDING SOURCE

**All RTP projects must meet accessibility guidelines in compliance with the Amercians with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973 and the Architectural Barriers Act. For more information refer to the U.S. Access Board at www.access-board.gov. Look for the Reg Neg Committee 1999 Report: Accessibility Guidelines for Outdoor Developed Areas.

Requirement-

Each application must address each of the following requirements in the order they appear below:

1. A project description sufficient to understand the project. Indicate prominently whether this is primarily a maintenance request, an enhancement to an existing trail, new development,

Project sponsors that fall into one of the Metropolitan Planning Organizations' jurisdictions must provide evidence that their project is in compliance with the MPO Long Range Transportation Plan.
For Fargo area: http://fmmetrocog.org/
For Bismarck-Mandan area: http://www.bismarck.org/index.aspx?NID=133
For Grand Forks area: http://www.theforksmpo.org/

5. Availability/access to 20% match for eligible elements of the project proposal. Matching funds must not be from other federal sources such as Transportation Enhancement through the Department of Transportation. A resolution from the sponsor of the project regarding the availability of funds will be required prior to any award of a grant.
6. Identification of the sponsor of the project: This organization or unit of government will be legally responsible for the project.
7. Evidence of applicant capability (e.g., ability to carry out project, and for development projects, to operate, maintain, and protect trail and facilities when completed).
8. Written Assurances (if applicable). Produce leases or written assurances that the project will be open for public use.

Evaluation Criterion-

All applications must address the following criteria in the order that they appear. Failure to provide this information may result in the disqualification of this application.

1. **Site and project quality:** consideration of the needs of the intended trail user group(s); aesthetic quality of the trail location; appropriateness of the trail for the intended or existing uses; clarity, detail, and quality of project plan/design; quality of existing development (if any) on site or in corridor; attention to safety, accessibility and health considerations.
2. **Public need for and benefit of project:** safety concerns, urgency of action, potential to lose the opportunity, number of people who would benefit from the project when compared to cost. Why should this project be funded? How many people could be expected to use the trail over the course of the year as a result of funding the project?
3. **Context of the project in a wider plan:** demonstrated compatibility with local/region/area trail plans and the Statewide Comprehensive Outdoor Recreation Plan. For proposed facilities, what relationship does the proposed development/acquisition have to other outdoor recreation facilities and trails?
4. **Attention to the potential environmental impact of the project and efforts to mitigate adverse effects:** Possible areas of consideration include but are not limited to: noise, odors, dust, surface erosion, fish and wildlife populations, damage to wetlands, or other ecologically sensitive natural resources or historical/archeological remains. A cultural review letter or document should be included with the application. All applications are subject to review by the State Historical Society.
5. **Impact on adjoining landowners in the vicinity of the project:** Identify adverse impacts that might be realized as a result of completing the project, and how the projects design attempts to mitigate adverse impacts. How might the project improve conditions for adjacent landowners?

Certifications Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying

Persons submitting this form should refer to the regulations referenced below for complete instructions:

Certification Regarding Debarment, Suspension, and Other Responsibility Matters – Primary Covered Transactions – The prospective primary participant further agrees by submitting this proposal that it will include the clause titles, "Certification Regarding Debarment, Suspension, Ineligibility and voluntary Exclusion – Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. See below for language to be used; use this form for certification and sign; Certification Regarding Drug- Free Workplace Requirements-Alternate I. (Grantees Other Than Individuals) and Alternate II. (Grantees Who are Individuals) – (See Appendix C of Subpart D of 43 CFR Part 12)

Checking the boxes on this form and submitting it provides for compliance with certification requirements under 43 CFR Parts 12 and 18. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the funding agency determines to award the covered transaction, grant, cooperative agreement or loan.

PART A: Certification Regarding Debarment, Suspension, and Other Responsibility Matters – Primary Covered Transactions

☑ CHECK IF THIS CERTIFICATION IS FOR A PRIMARY COVERED TRANSACTION AND IS APPLICABLE.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
    1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
    2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
    4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Part B: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

☑ CHECK IF THIS CERTIFICATION IS FOR A LOWER TIER COVERED TRANSACTION AND IS APPLICABLE.

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it not its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Part C: Certification Regarding Drug-Free Workplace Requirements

☑ CHECK IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS NOT AN INDIVIDUAL

Alternate I. (Grantees Other Than Individuals)

1. The grantee certifies that it will or continue to provide a drug-free workplace by:
    1. (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
    2. (b) Establishing an ongoing drug-free awareness program to inform employees about-
        1. The dangers of drug abuse in the workplace;
        2. The grantee's policy of maintaining a drug-free workplace;
        3. Any available drug counseling, rehabilitation, and employee assistance programs; and
        4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
    3. (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
    4. (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –
        1. Abide by the terms of the statement; and
        2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statue occurring in the workplace no later that five calendar days after such conviction;
    5. (e) Notifying the agency in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification numbers (s) of each affected grant;

6. (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—
    1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
    2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a),(b),(c),(d),(e) and (f).

2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code)

Address Line 1:

Address Line 2:

City:

State:

Zip:

☐ Check if there are workplaces on file that are not identified here

Part D: Certification Regarding Drug-Free Workplace Requirements

☐ CHECK IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS AN INDIVIDUAL

Alternate II. (Grantees Who Are Individuals)

1. The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
2. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to the grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number (s) of each affected grant.

Part E: Certification Regarding Lobbying
Certification for Contracts, Grants, Loans, and Cooperative

☐ CHECK IF CERTIFICATION IS FOR THE AWARD OF ANY OF THE FOLLOWING AND THE AMOUNT EXCEEDS $100,000: A FEDERAL GRANT OR COOPERATIVE AGREEMENT; SUBCONTRACT, OR SUBGRANT UNDER THE GRANT OR COOPERATIVE AGREEMENT.

☐ CHECK IF CERTIFICATION IS FOR THE AWARD OF A FEDERAL LOAN EXCEEDING THE AMOUNT OF $150,000, OR A SUBGRANT OR SUBCONTRACT EXCEEDING $100,000, UNDER THE LOAN

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, load, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered unto. Submission of this certification is a prerequisite for making or

entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to tile the required certification shall be subject to a civil penalty of not less that $10,000 and not more than $100,000 for each such failure.

As the authorized certifying official, I hereby certify that the above specified certifications are true.

Jesse Hawker
ND P+RD
1/31/2014

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SUBMIT FOR REVIEW

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LITTLE MISSOURI STATE PARK TRAIL RENOVATION PROJECT

PROJECT ESTIMATED COST AND COST SHARE SOURCES

Total Project Estimated Cost: $121,973.00

FEDERAL FUNDING SOURCES:

- Recreational Trail Program

  Amount of Federal Funds Requested: $97,578.40 (80%)

LOCAL FUNDING SOURCES:

- ND PARKS AND RECREATION DEPT.
  Amount of Local Funds $24,394.60 (20%)

2014 LITTLE MISSOURI STATE PARK TRAIL RENOVATION PROJECT

RECREATION TRAILS PROGRAM GRANT

JANUARY 2014

REQUIRMENT AREAS

1.PROJECT DESCRIPTION: This project and RTP grant request involves repair/renovation and in some cases re construction of approximately 2.5 miles of 5 interconnecting trails at Little Missouri State Park. The trails are the Cougar Canyon (CC), Coyote Trail (CT), Petrified Stump (PS) Lynell's Trail (LT) and TX-A (TX-A) trails. A park map showing the trails included in this project is attached.

The total length of the 5 trails is 7.5 miles. These trails have been in existence since 1973 and while the majority of the tread remains in good condition, several segments need to be re worked to provide a continual use of them. Over the years, segments of tread have severely eroded, some areas have been affected by recent landslides, some areas are overgrown with tree limbs, drainage areas once easily crossed are now deep cuts and dangerous to cross. The trails lack adequate trail markers which a part of this grant request will fund through purchase and installation of "line of sight" trail markers.

With the soon to come oil development in the southern 1/3rd of the park, these trails in the northern 1/3rd will start to see an increased use by the public. The majority of the mileage of this system are categorized as "most difficult" or "more difficult" and have been used mostly by more experienced riders and hikers. The mineral development pressure in the southern end of the park will push more less experience trail users to these trails. It is imperative they be repaired so the less experienced trail users can safely travel on them.

2. CLEARLY DEFINED GOALS OF THE PROJECT:

The purpose of the project is to renovate sections of 5 separate but interconnected trails in the northern tier of Little Missouri State Park. Mineral development in the southern tier of the park is resulting in trail users moving more to the northern trails where minimal mineral development can be seen.

- Repair segments of trail tread where water erosion has cut down the tread making more "trough" like sections – some deep enough where stirrups on saddles rub. The majority of the 7.5 miles is not a concern, the sections needing repair adversely affects the use of the full 7.5 miles
- Re-route where necessary tread which has been adversely affected by landslides which occurred in 2011.
- Re-route segments of trail where steep grades will cause concern for less experienced trail users. These sections typically are limited to less than 100' in any one area.
- Purchase and install trail markers along the full length of trail where confusion can arise by trail users.
- Construct one short span bridge to span a narrow deep cut ravine.

3. COSTS ASSOCIATED WITH THE PROJECT:

- Tread rebuild/rehab – estimated 13,200 LF @ $8.00/foot	$105,600 (see **NOTE**)
- Armoring, erosion control, culvert placements at 7 areas	$ 2,800
- Directional signing at specific intersections – 10 signs @ $25.00/sign	$ 250
- Line of sight 4"X4"X6' posts installed (36 total count X$20/post)	$ 720
- Clearing and grubbing at areas for re routes (lump sum)	$ 2,000
- Construct earth "water bars" - 20 total @$400 each bar	$ 800
- Construct on 6' X 20' wood bridge on site	$ 4,000

- **NOTE**: *Cost per foot is expected to be higher than normal due to remote Area and difficulty to access project areas*

TOTAL COSTS ASSOCIATED WITH THE PROJECT: $121,973.00

4. **EVIDENCE OF LOCAL/AREA SUPPORT**:

The agency has not requested letters of support as this is a safety, longevity repair/renovation project.

5. Availability of the 20% match for eligible elements: The full 20% ($24,394.60)

6. Attention to the potential environmental impact of the project and efforts to mitigate adverse effects:

* Prior to commencement of work, the agency will consult with cultural resource professionals on potential impacts at the areas where the repair work will be completed.

* Tread width on the existing trails is narrow (less than3'). The intent of this project is to keep any repaired or rebuilt trails within that width. The minimal width of reconstructed trails will limit any potential for environmental issues.

* One of the main purposes of this project is intended to decrease soil erosion by renovation of trails which currently are erosion prone. That measure will decrease the potential of environmental impacts.

* Reconstruction of the trails will help with keeping trail users, especially equestrian, from developing unauthorized trails in an attempt to avoid the bad spots on the existing tread.

* When reconstruction of tread across centralized drainage areas, erosion control methods will be required to be used.

7. Evidence of Applicant Capability:

The ND Parks and Recreation Department has a history of design, development and supervision of construction over several years and numerous miles of single track trail in several state parks and recreation areas across North Dakota. The expertise of agency staff will ensure this project is completed as communicated in this grant application.

8. Written Assurances that the project will be open for public use:

The trails are located within the boundaries of Little Missouri State Park on property either owned by ND Parks and Recreation or leased by the Department with the explicit intent of being a trail focused park. ND Parks and Recreation Department will ensure the public will have access to the trails for uses compatible to the park –ie. non-motorized use.

2014 LITTLE MISSOURI STATE PARK TRAIL RENOVATION PROJECT

RECREATION TRAILS PROGRAM GRANT

JANUARY 2014

Evaluation Criteria

1. **Site and Project Quality:** The trails included in this grant request were first established 40 years ago. They are situated in the most extreme badlands type topography in Little Missouri State Park and are popular due to the scenic views. The trails in this corridor provide access for equestrian users and hikers to the most scenic areas in the park. However, considering 40 years of use, segments of the trail have become nearly impassible due to landslides, trail erosion, drainage pattern changes etc. The renovation of the segments, improve trail line of site markers and intersection signing will enhance the users experience and increase safety on these trails.

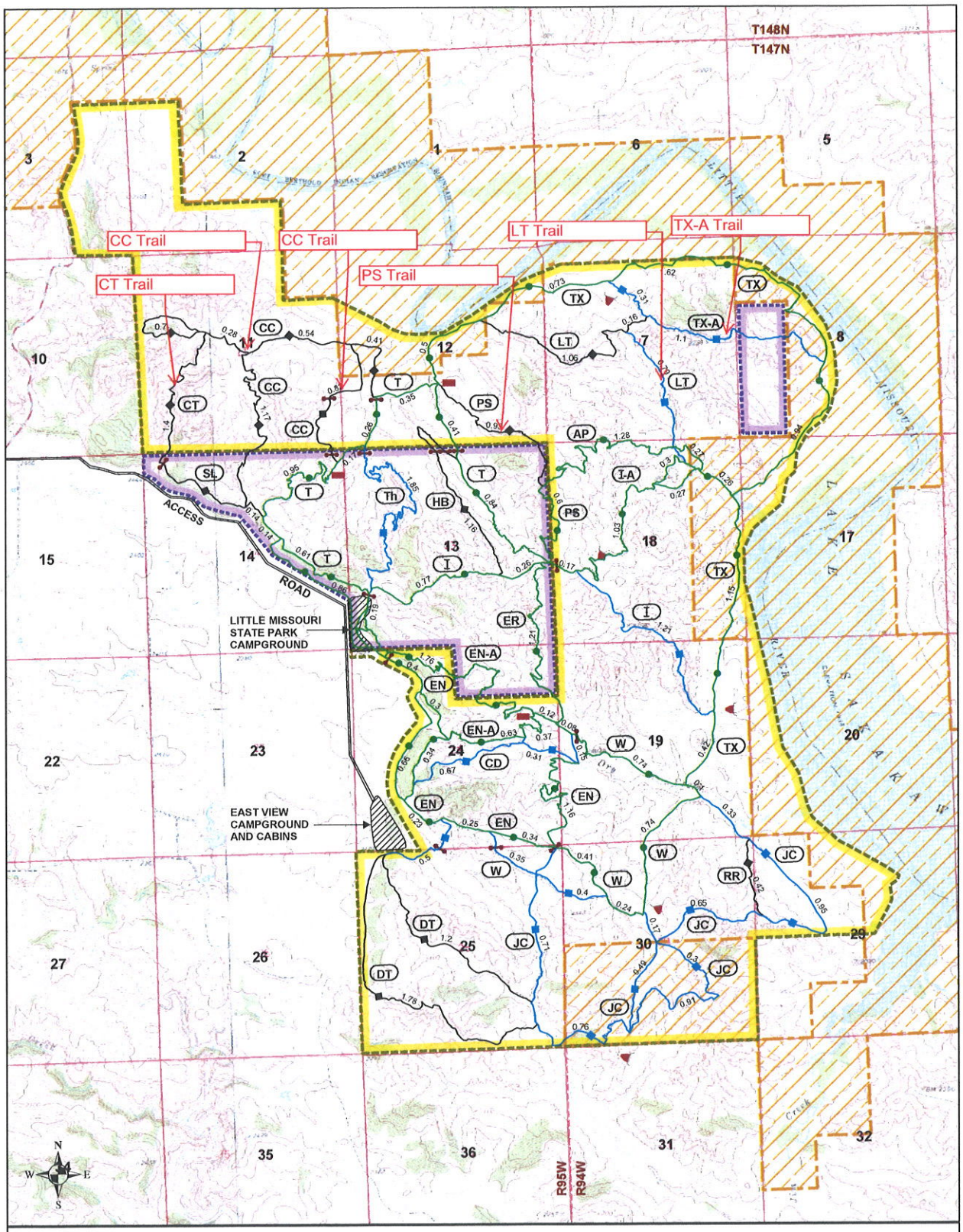
2. **Public need for and benefit of Project:** The growing population in western North Dakota is resulting in the need for more or improved recreational opportunities. Sitting in the heart of the oil patch, Little Missouri offers the best opportunity for users to have access to a well laid out series of loop trails in the most scenic topography in the Little Missouri badlands. This renovation project is needed to ensure trail users have an enjoyable, safe trails system to use and with an increased presence of reassurance trail markers, they can be assured of keeping their bearings.

3. **Context of the project in a Wider Plan:** The 2013 – 2017 ND State Comprehensive outdoor Recreation Plan has Dunn County in Region 8. Non-motorized trails are listed as a "primary need" in region 8 as well as statewide. Considering the counties in Region 8, Little Missouri is one of only two areas which have extensive non-motorized trail systems (the Maah-Daah-Hey trail being the other). Badlands Trail Rides and Eastview Campground/Cabins is a family owned business located adjacent to Little Missouri SP. This business provides another option for overnight guests to choose from and the trail ride concession services has been in business at the state park for 40 years. Guests at this family run business will benefit from this project.

4. **Attention to the potential environmental impact of the project and efforts to mitigate adverse effects:** For the most part, the repair/renovations will occur on or immediately adjacent to trails which have been in place for 40 years. Trail reconstruction or re-routes if necessary will be done using sustainable trail building techniques. Tread width will be limited to 36" or less which will minimize impacts to the resource. Previous cultural reviews of trail projects in this area have produces no resources, most likely due to the significant slopes these trails are constructed on. However, the applicant will follow any requirements the SHSND sets. The Department is aware and sensitive to the prospect of encountering palealocical resources in the Little Missouri area. Petrified tree stumps prevail in this area of the park. During trail projects, the dept. avoids

disturbing these features. The Department will require any contractor to have knowledge of the potential of encountering paleological resources in the trail areas.

5. **Impact on Adjoining Landowners in the Vicinity of the Project:** Considering the remoteness of the trails, the significant distance between the project areas and residences or farmsteads , we expect virtually no impact on adjoining landowners. Adjacent landowners may benefit from the renovated trails when traveling in the park lands on horseback while gathering their livestock.



Easiest Trails

More Difficult Trails

Most Difficult Trails

Gate

Water Tank

Dam

Private and Federal Lands Leased by LMSP

Little Missouri State Park

Federal Lands - Lake Sakakawea

Trail distances shown in miles. Approximately 50 total miles of trail.

0 0.5 1 1.5 2 Miles

PLEASE RESPECT PROPERTY BOUNDARIES.

No riding on unleased land.