North Dakota Parks and Recreation Department
Recreation Division – 701-328-5357 – parkrec@nd.gov

Recreational Trails Program(RTP) Grant Application

Recreational Trail Program (RTP) grants are available to the State of North Dakota, political subdivisions, and nonprofit organizations in order to assist in the development, maintenance, or rehabilitation of recreational trails. The RTP is an assistance program of the U.S. Department of Transportation's Federal Highway Administration (FHWA). The program is administered by the Recreation Division of the North Dakota Parks and Recreation Department (NDPRD).

Project proposals must be approved at the state and federal levels. A Recreational Trails Program Advisory Committee (RTPAC) made up of private, state, and federal individuals evaluates and ranks the projects. Projects selected at the state level are submitted to the FHWA for final review and approval.

RTP grants reimburse up to 80 percent of the cost for development, maintenance, or rehabilitation of recreational trails. Engineering fees exceeding more than 20% of total project cost are not eligible for reimbursement. Project sponsors cannot be reimbursed for funds that are incurred before an application is approved and a local grant agreement is signed.

The application cycle is open from December 1, 2015 to January 29, 2016 at 1:00 P.M. CST.

Date: 01/29/16

CONTACT INFORMATION

Project Sponsor: City of Beulah
(Must be political subdivision)
Project Name: Multi-use trail extension- Phase II

Primary Contact

Name:	Heather Ferebee
Title:	City Auditor
Address:	PO Box 910
City, State, Zip:	Beulah, ND 58523-0910
E-Mail:	hfbeulah@westriv.com
Phone:	701-873-4637
County:	Mercer

Alternate Contact

Name:	Kathy Kelsch
Title:	Council Member
Address:	PO Box 910
City, State, Zip:	Beulah, ND 58523-0910
E-Mail:	kelsch.kathy@gmail.com
Phone:	701-873-5314 (w)
County:	Mercer

REIMBURSEMENT CONTACT INFORMATION

Name and address for where reimbursement payments should be sent to.
If same as Primary/Alternate Contact, please state "Same as Primary OR Same as Alternate Contact"

Same as Primary

If not, please fill out below.

Reimbursement Contact

Name:
Title:
Address:
City, State, Zip:
E-Mail:
Phone:
County:

Estimated Start Date: Jun 1, 2017 Estimated Completion Date: Oct 1, 2017

(Grant recipients have 18 months to complete projects)

*All RTP projects must meet accessibility guidelines in compliance with the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973 and the Architectural Barriers Act. For more information refer to the U.S. Access Board at www.access-board.gov. Look for the Reg Neg Committee 1999 Report: Accessibility Guidelines for Outdoor Developed Areas.

Does the proposed project meet requirements of the American with Disabilities Act and Architectural Barriers Act? Yes

Briefly Explain.

The path would be constructed to grades that meet the guidelines of the Acts. Any crossings with a public street would have ramps constructed that meet the guidelines, and would contain detectable warning panels. Advance signing of any street crossing would be placed to warn motorists of the crossing.

Do you have an established Title VI program? ☐ Yes ☑ No

"http://www.fhwa.dot.gov/civilrights/programs/tvichecklist.cfm"

(not required because of number of full-time employees, but civil rights issues are addressed in the city's personnel policy manual)

PROJECT LOCATION

Property Name:

The project would be located within platted city street right-of-way, and right-of-way belonging to the ND Department of Transportation.

Physical Address: From 7th St N, north along ND 49 to 9th St N; and from ND 49, east along 7th St N to 3rd Ave W

County: Mercer

Legal Description: located in the SW corner of the SW 1/4 of SW 1/4

Township: 144N Range: 88W Section: 24

Latitude (in decimal degrees): example: 46.785690 47.2703

Longitude (in decimal degrees): example: -100.622172 -101.7853

*Please use **Google Maps** to find your latitude and longitude.* (This is the SW terminus at 7th St and ND 49 intersection)

PROJECT INFORMATION

1. Based on the State Comprehensive Outdoor Recreation Plan (SCORP), please identify the following: "http://www.parkrec.nd.gov/information/department/attachments/scorp-2013-2017.pdf"

Region 7

☑ Primary: ☐ Secondary: ☐ Tertiary:

2. Is the scope of the project:

☐ Construction of New Recreation Trails *Number of miles
☐ Restoration of Existing Trails *Number of miles
☑ Trail Extension *Number of miles 0.25
☐ Purchase and Lease of Recreational Trail Construction and Maintenance Equipment
☐ Development and Rehabilitation Trailhead Facilities and Trail Linkages
☐ Land Acquisition/Easements
☐ Trail Accessibility Assesment

*Based on the above checked box, the total mileage of your trail is now: 2.98

3. Check all uses the project impacts:

☑ Walking/Hiking ☐ Cross-Country Skiing ☐ ATV Riding
☑ Bicycling ☑ In-Line Skating ☐ Off-Road Motorcycling
☐ Horseback Riding ☐ Snowmobiling ☐ Other

4. Classification of Land:

☑ State
☐ Federal
☑ Local
☐ Private

Who holds the title to the project land?

Along 7th Street the property is platted city street R/W
Along ND 49 the land is NDDOT R/W - the city will obtain an occupancy permit from the NDDOT to construct the path

5. Does any of the project fall within a federal highway right-of-way? ☑ Yes ☐ No

"http://www.parkrec.nd.gov/recreation/grants/rtp/rtpprojectselection.html", click on North Dakota National Highway System Map. (ND 49 is a state numbered highway, but is included in the NHS in ND)

6. Does your project take place within the jurisdiction of one of the three Metropolitan Planning Organizations (MPO): Bismarck-Mandan, Fargo, or Grand Forks? If yes, which one?

☐ Bismarck-Mandan
☐ Fargo
☐ Grand Forks
☑ No, this project is not within an MPO

Has your project received approval from the MPO? Yes ☐ No ☑

BUDGET INFORMATION

Total project cost: $316,200.00

Total grant amount requested: $200,000.00

Would partial funding affect the completion of the grant? Yes ☑ No ☐

If yes, briefly explain.

The City of Beulah has allocated funding within the City Sales Tax Fund to fund 2 phases of the Pedestrian Trails Master Plan and the success is contingent on the receipt of grant funding.

BUDGET INFORMATION WORKSHEET

Total Project Cost	$316,200.00	
Total Grant Amount Requested	$200,000.00	
Cost Category	**Amount**	
Land, structures, rights-of-ways, etc.	$500.00	
Relocation expenses and payments		
Architectural and engineering fees	$56,000.00	
Demolition and removal		
Construction	$243,200.00	
Equipment		
Materials		
Miscellaneous	$16,500.00	Legal, Administrative, Environmental
TOTAL	$316,200.00	
Matching Funds		
Source	**Amount**	**Description**
Cash Match	$116,200.00	
Documentation of Donated Equipment Value, SFN 59169		
Documentation of Donated Labor, SFN 59170		
Documentation of Force Account Labor, SFN 59171		
Documentation of Donated Material, SFN 59172		
TOTAL MATCHING FUNDS	$116,200.00	

*** Total project cost will need to be submitted upon completion of project.**

Requirement and Evaluation Criterion:

Each application must address each of the following requirements in the order they appear below:

1. A project description sufficient to understand the project. Indicate prominently whether this is primarily construction of new recreation trails; restoration of existing trails; development and rehabilitation of trailside and trailhead facilities and trail linkages; purchase and lease of recreational trail construction and maintenance equipment; land acquisition/ easements; or trail accessibility assessment. Please explain if the application is for one or more phases of a multi-phase project.

The City of Beulah is requesting funding from the Recreational Trails Program for Phase 2 of the Beulah Multi-use Wellness Trail which includes 1,315 linear feet of 10-foot wide path proposed along ND 49 and 7th Street Northwest. Phase 2 is proposed to be constructed in the summer of 2017 and would connect with Phase 1 of the Beulah Multi-use Wellness Trail along ND 49 and existing trail east of the High School and Middle school.

Phase 1 will complete the construction of 1,690 linear feet of 10-foot wide trail proposed along ND 49 from 2nd Street North to 7th Street North. Phase 2, contingent on funding from the Recreational Trails Program, would continue construction north and south along ND 49 and east and west on 7th Street Northwest. The trail included in Phase 2 will be approximately 0.25 miles long and will enhance the connectivity of the recreational trail system in the northern portion of Beulah.

By funding Phase 2 and constructing Phase 1 of the Pedestrian Transportation Master Plan, the city will be connecting two existing trails which will result in one consistent route connecting the northern and southern portions of town. The city would then have 3.09 miles of continuous multi-use trail in the northern portion of town. The purpose of the project is to provide an expanded recreational trail system within the City of Beulah for use by pedestrians and bicyclists. It will provide safer access for users by removing them from the roadways used by motorized vehicles and will provide increased access to schools, churches, businesses, parks and recreational facilities adjacent to the proposed paths.

2. Clearly defined goals for the project (with a delineation of which user groups would benefit from the project).

Construction of Phase 2 of the Beulah Multi-use Wellness Trail has many positive outcomes. The goal of the project is to construct 1315 linear feet, 0.25 miles, of trail in Phase 2 to complete 16,340 linear feet, 3.09 miles, of continuous recreational trail connecting the northern and southern portions of the city of Beulah. The project will encourage healthy lifestyles for community members and visitors by providing a safe means for recreational activities and eliminating the need to walk, bike, skateboard or roller blade on roads alongside vehicular traffic. This safe recreational trail also is designed to stimulate economic activity by providing safe walking and biking access to businesses throughout the city of Beulah. Safety is always a priority throughout the family-friendly community of Beulah. With the goal of retaining individuals and families, the trail is designed for safe travel by children and young adults and is proposed adjacent to the high school and middle school. The existing pathways in the community are regularly used throughout each of the North Dakota seasons, and providing additional recreational trail will expand usage by the school athletic programs, the Beulah Park District and the residential community. The trail will also be ADA accessible, so the trail will be open for use to the public to accommodate use by individuals, family, children and the elderly population.

Overall the goal of Phase 2 of this project is to construct 0.25 miles of trail to have publicly available 3.09 miles of continuous recreational trail to enhance the family-friendly community environment while encouraging healthy lifestyles, driving economic activity and attracting and retaining residents to the city of Beulah.

3. Costs associated with the project (with estimates of the following components: material/service purchases including hardware, paint, lumber, sand/gravel concrete, landscape materials, signs, design/engineering services, contractor services, equipment rates, equipment costs, and land lease payments). Please reference budget information worksheet, as necessary.

Phase 2 of the trail will cost approximately $316,200. The city of Beulah is currently requesting $200,000 from the Recreational Trails Program. The total project cost includes costs to perform site survey, obtain needed environmental clearances, and prepare plans and specifications for bidding. Based on the project cost the project would be advertised for competitive bidding as per the ND Century Code. All prices bid for the various work items would include all costs for materials and the labor and equipment cost to install the materials. The engineer would oversee the construction to assure the project is built in accordance with the specifications.

The 20 percent match requirement will come from the City Sales Tax Fund.

4. Evidence of local/area support (council resolutions, minutes of public meetings, letters of support, etc.). Evidence of MPO support must be included if applicable.

The City of Beulah has extended support for the Beulah Multi-use Wellness Trail project through the passage of a resolution on Monday, January 18, 2016. Please see the copy of the City Resolution and letters of support provided in support of the Beulah Multi-use Wellness Trail project.

Support letters were provided by the following individuals and entities:

Heather Ferebee, City Auditor, City of Beulah
Darrell Bjerke, Mayor, City of Beulah
Bridgette Martens, Park District Director, Beulah Park District
Sarah Tunge, Executive Director, Beulah Chamber of Commerce
Kevin Hoherz, Principal, Beulah High School
Stacy Murschel, Principal, Beulah Middle School
Amber Skalsky, Beulah Elementary School
Loren Daede, PE, Interstate Engineering

5. Availability/access to 20% match for eligible elements of the project proposal. Matching funds must not be from other federal sources such as Transportation Enhancement (TE) or Transportation Alternatives Program (TAP) through the Department of Transportation. A resolution from the sponsor of the project regarding the availability of funds will be required prior to any award of a grant.

To meet the 20 percent match requirement for the Recreational Trails Program for Phase 2 of the community's Pedestrian Transportation Master Plan, the city has set aside funding in the City Sales Tax Fund for trail infrastructure projects. A resolution of match assurance was passed by the City of Beulah on January 18, 2016.

6. Evidence of applicant capability to carry out project. For development projects, applicant capability to operate, maintain, and protect trail and facilities when completed).

The City of Beulah has experience and success with the development, operation and maintenance of recreational trail projects. The City as well as the Mercer County Commission are energized and committed to the success and well-being of their community and county. This commitment can be measured by both historical and recent success the City of Beulah and Mercer County have had in successfully completing trail and sidewalk projects using funding from a variety of sources including local and federal funding.

Along 7th Street North, there is an existing 10' wide path from 1st Avenue West, east to Beacon Lane. The path here also extends south of 7th Street to 5th Street along Central Avenue. Along the east side of ND Highway 49, there are paths and sidewalks existing from Country Club Estates on the south end of town, north to 2nd Street North. There is also a path on the west side from Front Street to the south to a softball complex. These successful trail examples are just several of the many trail facility investments the City of Beulah has managed and carried out historically.

7. Site and project quality: consideration of the needs of the intended trail user group(s); aesthetic quality of the trail location; appropriateness of the trail for the intended or existing uses; clarity, detail, and quality of project plan/design; quality of existing development (if any) on site or in corridor; attention to safety, accessibility and health considerations.

The city of Beulah Multi-use Wellness Trail is designed to benefit users of all ages. The recreational trail is designed to be safe and user-friendly for the public throughout the year. The trail is safe for use by children and provides access to amenities frequently used by children including existing recreational trails, Beulah High School, Beulah Elementary School, museum, fairgrounds, civic center, tennis court, the skatepark and baseball field. The trail is intended to be utilized in many different ways due to North Dakota's ever-changing seasons. The intended uses of the trail include biking, walking, rollerblading, skiing and snowshoeing trails for community members. The trail also encourages healthy living by providing community members with a fun, low-cost and safe means to exercise by doing recreational activities using the multi-use path. The trail is designed with ADA-compliant curb ramps and also will be provides a low cost means of travel to access to essential amenities. Along with the trees, the trail provides access to open space which allows for a captivating view of the North Dakota landscape and displays North Dakota's rural, wide-open aesthetic appeal.

8. Public need for and benefit of project: safety concerns, urgency of action, potential to lose the opportunity, number of people who would benefit from the project when compared to cost. Why should this project be funded? How many people could be expected to use the trail over the course of the year as a result of funding the project?

While prioritizing infrastructure investments, the City of Beulah selected multi-use trail infrastructure as a priority in order to enhance the quality of life, health and safety for current and future residents. Consensus exists among local government and the community to direct funding toward recreational trails. The consensus and opportunity to invest in recreational trail infrastructure could be impacted in the future if infrastructure priorities change. Multi-use trails help create a safer community for the city of Beulah by providing a safe means of travel and access to recreational activities while encouraging individuals of all ages to exercise and safely enjoy the outdoors. Existing trails are used for several 5K events in which an average of 50 users use the trail 3 times a year. Approximately 50 regular walkers utilize the existing trail infrastructure daily in the summer and approximately 20 daily users in the winter. Daily users, event participants and the middle school students and faculty would use additional trail if constructed as a result of investment from the Recreational Trails Program.

9. Attention to the potential environmental impact of the project and efforts to mitigate adverse effects: Possible areas of consideration include but are not limited to: noise, odors, dust, surface erosion, fish and wildlife populations, damage to wetlands, or other ecologically sensitive natural resources or historical/archeological remains. All applications are subject to review by the State Historical Society. If sponsor has a recent cultural review letter or document, please include with the application attachments.

Should this project be chosen to be advanced, contacts will be made with various state and federal agencies, and local businesses and residents, to further clarify any impacts from the project whether adverse or beneficial, and would be incorporated into the environmental clearance document. It is not anticipated that there will be any impact to land use, farmland, relocation of people or businesses, hazardous waste sites, floodplain, threatened or endangered species, cultural resources, or wetlands. During the period of construction there will be some noise generated by the construction machinery, but this will be during the daytime hours and be controlled by proper use of mufflers on the construction equipment. Fugitive dust will be controlled using water as a dust palliative. Traffic will be impacted to some extent when constructing adjacent to or crossing roadways, and Phase II of the path extensions will cross entrances to parking lots for a church and retail business. Traffic will be able to pass with proper signing for safety, and no detours will be required. After construction, access to these facilities by pedestrians and bicyclists will be improved. During and after construction soil erosion will be controlled by temporary and permanent erosion controls to prevent the degradation of water courses.

10. Impact on adjoining landowners in the vicinity of the project: Identify adverse impacts that might be realized as a result of completing the project, and how the project design attempts to mitigate adverse impacts. How might the project improve conditions for adjacent landowners?

It is not anticipated that there will be any change in the land use adjacent to the project. The proposed route for the project is within street or highway right-of-way. Any adverse impacts will be some inconvenience during construction. Once completed, the new path will improve access for pedestrians and bicyclists to adjacent businesses and churches, and nearby schools..

ATTACHMENTS

* A legible copy of the Warranty Deed (project sponsor must have clear title to the project lands through Warranty Deed).
* Project location map. NOTE: Map should be an aerial view that allows project site and its location to be easily identified. Include street names, entrance site, marked trail and mile markers (use Google Maps).
* Site Development Plans.
* Written assurances/leases that confirm the project will be open for public use.
* If applicable, recent past cultural review letters or documents.

Certifications Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying

Persons submitting this form should refer to the regulations referenced below for complete instructions:

Certification Regarding Debarment, Suspension, and Other Responsibility Matters – Primary Covered Transactions – The prospective primary participant further agrees by submitting this proposal that it will include the clause titles, "Certification Regarding Debarment, Suspension, Ineligibility and voluntary Exclusion – Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. See below for language to be used; use this form for certification and sign; Certification Regarding Drug- Free Workplace Requirements-Alternate I. (Grantees Other Than Individuals) and Alternate II. (Grantees Who are Individuals) – (See Appendix C of Subpart D of 43 CFR Part 12)

Checking the boxes on this form and submitting it provides for compliance with certification requirements under 43 CFR Parts 12 and 18. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the funding agency determines to award the covered transaction, grant, cooperative agreement or loan.

PART A: Certification Regarding Debarment, Suspension, and Other Responsibility Matters – Primary Covered Transactions

✔ CHECK IF THIS CERTIFICATION IS FOR A PRIMARY COVERED TRANSACTION AND IS APPLICABLE.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
    1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
    2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
    4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Part B: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

✔ CHECK IF THIS CERTIFICATION IS FOR A LOWER TIER COVERED TRANSACTION AND IS APPLICABLE.

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Part C: Certification Regarding Drug-Free Workplace Requirements

☑ CHECK IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS NOT AN INDIVIDUAL

Alternate I. (Grantees Other Than Individuals)

1. The grantee certifies that it will or continue to provide a drug-free workplace by:
    1. (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
    2. (b) Establishing an ongoing drug-free awareness program to inform employees about-
        1. The dangers of drug abuse in the workplace;
        2. The grantee's policy of maintaining a drug-free workplace;
        3. Any available drug counseling, rehabilitation, and employee assistance programs; and
        4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
    3. (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
    4. (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –
        1. Abide by the terms of the statement; and
        2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statue occurring in the workplace no later than five calendar days after such conviction;
    5. (e) Notifying the agency in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification numbers (s) of each affected grant;
    6. (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—
        1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
        2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
    7. (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a),(b),(c),(d),(e) and (f).
2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code)

Address Line 1:	City Hall; 120 Central Ave N
Address Line 2:	
City:	Beulah
State:	ND
Zip:	58523

☐ Check if there are workplaces on file that are not identified here

(with the exception of administrative duties, all work on the project will be performed by contractors not employed by the city)

Part D: Certification Regarding Drug-Free Workplace Requirements

☐ CHECK IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS AN INDIVIDUAL

Alternate II. (Grantees Who Are Individuals)

1. The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
2. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to the grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number (s) of each affected grant.

Part E: Certification Regarding Lobbying
Certification for Contracts, Grants, Loans, and Cooperative

☐ CHECK IF CERTIFICATION IS FOR THE AWARD OF ANY OF THE FOLLOWING AND THE AMOUNT EXCEEDS $100,000: A FEDERAL GRANT OR COOPERATIVE AGREEMENT; SUBCONTRACT, OR SUBGRANT UNDER THE GRANT OR COOPERATIVE AGREEMENT.

☑ CHECK IF CERTIFICATION IS FOR THE AWARD OF A FEDERAL LOAN EXCEEDING THE AMOUNT OF $150,000, OR A SUBGRANT OR SUBCONTRACT EXCEEDING $100,000, UNDER THE LOAN

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, load, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered unto. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to tile the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

As the authorized certifying official, I hereby certify that the above specified certifications are true and that all information in this application is accurate to the best of my knowledge:

Heather Ferebee Digitally signed by Heather Ferebee DN: cn=Heather Ferebee, o, ou, email=hfbeulah@westriv.com, c=US Date: 2016.01.27 13:21:14 -06'00'	City Auditor
Responsible Official's Signature	**Responsible Official's Title**
City of Beulah, ND	1-27-16
Political Subdivision (Project Sponsor)	**Date**

Please submit one electronic copy by 1:00 P.M. CST on January 29, 2016 to:

Electronic Copy: Press to submit by e-mail

If you have any questions, please contact Kevin Stankiewicz at 701-328-5364 or kstankiewicz@nd.gov

ATTACHMENTS

* A legible copy of the Warranty Deed (project sponsor must have clear title to the project lands through Warranty Deed).
* Project location map. NOTE: Map should be an aerial view that allows project site and its location to be easily identified. Include street names, entrance site, marked trail and mile markers (use Google Maps).
* Site Development Plans.
* Written assurances/leases that confirm the project will be open for public use.
* If applicable, recent past cultural review letters or documents.
* If applicable, written confirmation of MPO approval.

To attach documents to this file, here is how to do it!

With this document open, click on View, then go down to Comment, and go over to Annotations. The Annotations will open up on the right hand side. Click on the Paperclip Picture. Then left click below somewhere on this page and a Tack Pin will show up. Left click and the "Add Attachment" window will open up and here is where you will locate the file you would like to attach to this document. Double click on the file. A File Attachment Properties will pop up. Leave the appearance as a Blue Paperclip and click OK. To add another document, repeat this process.

When finished filling out form and attaching documents, please click on the gray "Press to submit by e-mail" button above.