

**Recreational Trails Program Advisory Committee (RTPAC) Meeting**

Microsoft Teams Meeting

1:00 – 3:00pm on Thursday, June 3, 2021

**Agenda**

1:03PM - *Char Welcomes Everyone!*

- During this time, we tested the virtual meeting format and made sure that everyone can sign on either by computer, iPad, phone or other virtual means. We completed a short roll call to include everyone's name and why each person is passionate about this program and the trails.

**PRESENT**

NDPRD:

- Char Langehaug, Grants Coordinator
- AJ Torgerson, Recreation Division Assistant

RTPAC Board Members:

- Simon Pryor
- Glee Mayer
- Chuck Neubauer
- Dave Bietz
- Jeannie Schmidt
- Dale Heglund
- Todd Storey
- Dan Driessen

NDDOT:

Pam Wegner, Transportation Alternatives Program

FHWA:

- Sandra Kramer, FMIS Manager
- Pam Todd, Civil Rights Manager

APPLICANTS/POTENTIAL PROJECT SPONSORS

PUBLIC ATTENDEES

**ABSENT**

- Anton Hillig, Recreation Manager
- Kraig Mcleod, FHWA Project Manager
- Andy Banta

1:20pm

*Opening Remarks*

*Paul Taylor, Deputy Director ND Parks and Recreation Department*

1:26pm

*Timeline Overview; Char Langehaug*

- Tuesday, June 15<sup>th</sup> at 1:00PM - Applicant Presentations
- July – NDPRD Director’s Approval of Board
- August – Grant Notification Letters will be sent.

*Web Grants Introductions*

- This is the first year that the Web Grants website was used to electronically collect applications. Web Grants is an online grant administration program that will be used to collect applications and administer reimbursements. It took about 8 months to build. The first grant application round was successful!

*FY20 & FY19 Projects Overview*

*Past RTP Closed Projects Presentation*

1. Barnes County; Riding Brush Mower
2. NDPRD; Fort Abraham Lincoln State Park Trail Expansion
3. MDHTA; Sully Restoration (Maah Daah Hey Trail)
4. Lake Metigoshe State Park; Floating Walkway Trail Linkage
5. Barnes County Soil Conservation District; Riparian Park Trailside Facilities
6. Fort Stevenson State Park; Winter Grooming Equipment
7. Morton County Water Resource Board; Harmon Lake Trail Expansion
8. Morton County Parks; Lewis & Clark Trailside Facilities

1:34pm

*Title VI – Pam Todd & Char Langehaug*

- Char gave a Title VI training while Pam Todd conducted the question and answer session.

1:54pm

*Overview of Web Grants and Application Access*

- Please sign into Web Grants by Monday to access all of the FY22 applications.

2:08pm

*Final Questions & Discussions*

- Simon expressed that he is excited for the applicant presentations on June 15<sup>th</sup> but would like an additional meeting to discuss the presentations and applications. Char addressed that this was conducted in the past. It is a good idea. She wanted to be mindful of everyone’s time, so she will think about how to structure it in the meantime.

3:00pm

*Meeting Adjourned - Thank you all for attending!*