



Grant Program Documentation of Donated Equipment Value

PARKS AND RECREATION DEPARTMENT

SFN 59169 (7-09)

This form is for a project sponsor to document the value of equipment which has been donated for work on an approved grant. Once completed, this form must be submitted with a Grant Program Reimbursement Request form, SFN #59174 (7-09). Please note that the dates of all donations must be on or after the project approval date.

Project Name	Project Number
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Donated Equipment

Supporting documentation for the value of donated equipment must be attached. Supporting documentation for the value of donated equipment will be based upon the hourly rate charged by a local equipment rental business via a quote on that businesses letterhead or a published equipment billing chart for a municipality. The cost of purchasing equipment will not be accepted.

Date of Donation	Donor Name	Donor Signature	Description and Use of Donated Equipment	Hours of Use	Hourly Rate	Value
Total Value of All Costs Listed						

Signature of Responsible Official	Date
Signature of NDPRD Staff (Leave blank for NDPRD Review)	Date