



Grant Program Documentation of Donated Materials

PARKS AND RECREATION DEPARTMENT

SFN 59172 (7-09)

This form is for a project sponsor to document the value of material which has been donated for work on an approved grant. Once completed, this form must be submitted with a Grant Program Reimbursement Request form, SFN #59174 (7-09). Please note that the dates of all donations must be on or after the project approval date.

Project Name	Project Number
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Donated Materials

Supporting documentation for the value of donated materials must be attached. Acceptable documentation may include an invoice and/or a quote on official business letterhead from the donor.

Date of Donation	Donor Name	Donor Signature	Description and Use of Donated Item	Value
Total Value of All Items Listed				

Signature of Responsible Official	Date
Signature of NDPRD Staff (Leave Blank for NDPRD Review)	Date