

Recreational Trails Program Advisory Committee Annual Meeting  
May 8, 2013 (duration: 2 hrs, 4 min)

In attendance today was Kevin Stankiewicz, Matt Gardner, Kathy Stremick, Alicia Hoffarth, Keri Wanner, Mike Burke, Lisa Kudelka, Ben Kubischta, Pam Wenger, Tyler Jacobson, Sandy Zimmer, Curt Glasoe and Dave Vad.

<u>First Name</u>	<u>Last Name</u>	<u>Organization</u>	<u>Representing</u>
Matt	Gardner	ND Parks and Rec Dept-Division Manager	n/a
Kevin	Stankiewicz	ND Parks and Rec Dept-RTP Grant Coordinator	n/a
Tyler	Jacobson	ND Rec and Parks Association-Valley City Park District	Non-Motorized At Large
Mike	Burke	ND Off Road Vehicle Association	Motorized/Off-Highway Vehicle
Kathy	Stremick	Walhalla	Non-Motorized/Paddling
Keri	Wanner	Snowmobile ND	Motorized/Snowmobile
Dave	Vad	ND Power Sports Dealers Association	Motorized At Large
Curt	Glasoe	Maah Daah Hey Trail Association-US Forest Service	Non-Motorized/Hiking
Alicia	Hoffarth	North Country Trail Association	Non-Motorized At Large
Lisa	Kudelka	Trail Advocacy	Non-Motorized At Large
Ben	Kubischta	NDDOT	n/a
Pam	Wenger	NDDOT	n/a
Sandy	Zimmer	FHWA	n/a

As a federal funds grantor we must become Title 6 compliant. Sandy Zimmer, with the FHWA ND Division, Financial Manager took a couple of minutes to explain further what is needed. For entities that receive federal funds they need to complete a few steps.

1. Designate a Title 6 coordinator
2. Put together a complaint process

ND DOT has taken on the Title 6 responsibility and will bid all the projects themselves and pay the contractors rather than having the local sponsors go through the process for the once a year or biennium grant they receive. FHWA has given NDPRD till the date of Oct 1<sup>st</sup> to become Title 6 compliant or we wouldn't receive the funds to offer the grant.

NDPRD needs to figure out if we want to take on the title 6 requirements as DOT has done, or if we want to require the grantees or the sponsors to become compliant.

I. Discussion- Advisory Committee

- a. eligible/ineligible equipment  
Of the 10 applications 3 came requesting funds for OHV purchases.  
Guidelines say equipment can be purchased if it is ONLY used for that

trail use. At this time we will not fund purchase of the OHVs or tracks at this time. The committee discussed changing the verbiage in RTP guidelines about not funding OHV/Snowmobiles.

- b. min/max project cost  
\$20,000/\$150,000 any points of discussion on change-group is good with the min/max
- c. transfer of funds  
Project from 2012 that fell in the diverse requirements. Do not use the 2012
- d. Advisory committee term limits, FHWA set the terms to make sure voices are heard all away around. If the terms are listed for opening and the committee doesn't get any interest then the same person may serve more terms.
  - i. Lisa Kudelka agreed to end her term
  - ii. Curt Vanek's term is up in 2013, but was not at the meeting; Kevin is going to contact him.
  - iii. Tyler Jacobson's term is up in 2013, still interested in serving as a representative of NDRPA if no other interest is shown.
  - iv. Mike Burke, is up in 2013 as well, and he is willing if no other interest is shown.

Meeting adjourned.