

North Dakota Parks and Recreation Department



Land and Water Conservation Fund Program Manual

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North Dakota Parks and Recreation Department
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Land and Water Conservation Fund Program Manual

General Information

The Land and Water Conservation Fund (LWCF) grant program is a federal matching grant program offered by the National Park Service (NPS) through the North Dakota Parks and Recreation Department (NDPRD). Financial assistance is available for the acquisition, construction, improvement, or renovation of outdoor recreation facilities throughout ND. Sites that receive LWCF grant funding must be open to the public and maintained in perpetuity.

Eligible Applicants: Eligible applicants include political subdivisions, tribal governments and state agencies.

Eligible Project Expenses: Grants may be awarded for new outdoor recreation facilities, or the improvement or renovation of existing facilities. Recreation facilities may include, but are not limited to the following types:

- Sports and playfields and other outdoor spaces used in competitive and individual sports. This includes fields for baseball, softball, soccer and football, tennis courts, playgrounds, golf courses, rodeo arenas, inline hockey rinks, skate parks, running tracks, and other similar facilities.
- Picnic facilities including tables, fireplaces, shelters, and associated amenities.
- Trails including development and marking of overlooks, turnouts and trails for nature walks, hiking, bicycling, horseback riding, exercising, and motorized vehicles.
- Swimming facilities including swimming beaches, outdoor pools, wave-making pools, wading pools, spray pools, lifeguard towers, bathhouses and other similar facilities.
- Non-motorized boating facilities for canoeing or kayaking.
- Winter sports facilities such as cross-country ski trails, sledding, snowmobiling, and other winter sports. Outdoor ice skating and outdoor ice hockey rinks are also eligible.
- Campground development including camping facilities including tables, fireplaces, restrooms, and associated tent and RV facilities.
- Exhibit or interpretive panels that present information to aid observation or interpretation of natural resources located on the recreation site.
- Spectator facilities such as amphitheaters and modest seating areas related to community playfields and other eligible facilities.

- Accessible facilities including the adaptation of new or existing outdoor recreation facilities and support facilities for use by persons with disabilities. Such accessible facilities must be available to the general public or be part of an outdoor recreation area that serves the general public.
- Land Acquisition projects generally consist of land purchase and/or donation that are sometimes combined with development of facilities. Land acquired through purchase or donation must be appraised according to federal standards. An acquisition through donation from non-public sources may be used as a portion of the sponsor's matching share for development purposes.

Ineligible Expenses:

- Routine maintenance, which includes work and care for a site that should be conducted on a frequent basis in order to keep a park or recreation area in working order.
- Overhead costs that include regular operating expenses, such as equipment usage for routine maintenance, building rent and upkeep, utilities, insurance and fixed costs associated with a business, agency or group.
- Indirect costs, which typically represent the regular expenses of doing business. Only costs that are directly related to the awarded LWCF grant project are eligible while the project is actively open.
- Budget contingencies included as budget line items.
- Ceremonial or entertainment expenses or any other costs associated with opening or ribbon-cutting ceremonies.
- Publicity or promotional costs, such as brochures or other print materials, website development, etc.
- Appraisals or other incidental costs related to land acquisition, even if the acquisition is a project cost.
- Equipment purchase, such as hammers, ladders or lawn mowers.
- Interest expenses.
- Payments to one vendor in excess of \$25,000, if the vendor was not selected through a formal bid process as per state and federal requirements.

Federal Requirements: Assuring that each sub-recipient/applicant is provided a copy of Title VI, 504/ADA Title II, ADAAG, LEP, Title IX, and Age non-discrimination requirements.

For details on enforcement of related civil rights requirements, refer to:

- Title VI of the Civil Rights Act of 1964 at 43 CFR 17, Subpart A
- Section 504 of the Rehabilitation Act of 1973 at 43 CFR 17, Subpart B
- Non-Discrimination on the Basis of Age at 43 CFR 17, Subpart C
- ADA Title II at 28 CFR 35
- ADA Accessibility Guidelines at 28 CFR 36
- Title IX of the Education Amendments of 1972 at 43 CFR 41
- Limited English Proficiency (E.O. 13166) at 28 CFR 42.104(b)(2)
- National Historic Preservation Act, Section 106, as amended.
- Endangered Species Act, Section 7
- Floodplain Management and Wetland Protection, Executive Orders 11988 and

11990

- Environmental Justice in Minority and Low-Income Populations, Executive Order 12898
- Department of the Interior Environmental Compliance Memorandum (ECM) 95-2
- Intergovernmental Review of Federal Programs, Executive Order 12372

State and Local Contributions: A minimum total project cost of \$30,000 (grant request \$15,000) is required for consideration and project sponsors must have 50 percent of the total cost available at the time of application. The local share may include tax sources, bond issues, force account, donated labor, equipment and materials. Grant recipients must utilize funding within 18 months of the award to ensure timely completion of the project and efficient use of the funds. NDPRD will reimburse the project sponsor up to 50 percent of the eligible project costs, with the remainder the responsibility of the local project sponsor.

Valuation of volunteer services. Volunteer services may be furnished by professional and technical personnel, consultants, and other skilled and unskilled labor. Each hour of volunteered service may be counted as matching share if the service is an integral and necessary part of an approved project. Records of in-kind contributions of personnel shall include time sheets containing the signatures of the person whose time is contributed and of the supervisor verifying that the record is accurate.

- **Rates for volunteer services.** Rates for volunteers should be consistent with those regular rates paid for similar work in other activities of the State. In cases where the kinds of skills required for the federally-assisted activities are not found in the other activities of the grantee, rates used should be consistent with those paid for similar work in the labor market in which the grantee competes for the kind of services involved. The time of a person donating services will be valued at the rate paid as a general laborer (\$24.69 per hour) unless the person is professionally skilled in the work being performed on the project (i.e., plumber doing work on pipes, mason doing work on a brick building). When this is the case, the wage rate this individual is normally paid for performing this service may be charged to the project.
- **Volunteers employed by other organizations.** When an employer other than the grantee furnishes the services of an employee, these services shall be valued at the employee's regular rate of pay (exclusive of fringe benefits and overhead cost) provided these services are in the same skill for which the employee is normally paid.
- **Valuation of materials.** Prices assessed to donated materials included in the matching share should be reasonable and should not exceed current market prices at the time they are charged to the project. Records of in-kind contributions of material shall indicate the fair market value by listing the comparable prices and vendors.
- **Valuation of donated real property.** The value of donated real property shall be established by an independent appraiser in accord with the Uniform Appraisal Standards for Federal Land Acquisitions. The State must review and approve donation appraisals. NPS will spot-check (administrative review) appraisal reports for adequacy and consistency.
- **Valuation of donated equipment.** The hourly rate for donated equipment used on a project shall not exceed its fair-rental value. Hourly rates in the annual edition of Rental Compilation or Rental Rate Guide or similar publications that provide the national or regional average rates for construction equipment may be used. Such publications are usually available from contractor associations. Records of in-kind contributions of equipment shall include schedules showing the hours and dates of use and the signature of the operator of the equipment.

- **Valuation of other charges.** Other necessary charges such as equipment use charges incurred specifically for an indirect benefit to the project on behalf of the sponsor may be accepted as matching share provided that the charges are adequately supported and permissible under the law. Such charges must be reasonable and properly justifiable.
- **Documentation.** The basis for determining the charges for donated personal services, material, equipment and land must be documented and must be approved by the State prior to the request for payment that includes the value of the donation.
- **Multi-site land donations.** To be eligible for matching assistance, in-kind contributions shall be applicable to a single project site. However, a multi-site project involving land donations may be considered to the extent that such is logical, reasonable, and more advantageous than the application of the donation to a single site.
- **Limits of the valuation.** In-kind contributions of real property donations are eligible in a project only to the extent there are additional acquisition and/or development costs to be met by the federal assistance requested for that project that must be fully described and explained in the proposal.

Example: Land valued at \$10,000 is donated to the project sponsor who proceeds to develop the property for recreational use. Development costs total \$6,000. The actual total project cost is \$16,000. But because only \$6,000 was actually spent, and since a grant in excess of that would constitute a profit to the sponsor, the federal share is reduced accordingly.

Sponsor's share (amount of the \$10,000 donation applied to the project): \$ 6,000
 LWCF Assistance: \$ 6,000
 Total: \$12,000

The amount of donation that is matchable is the value of the donation or the amount of cash spent by the sponsor for additional acquisition or development, whichever is less. Any portion of the value of a donation not utilized by the project sponsor for matching in the project (\$4,000 in the above example) may be made available to subsequent projects if approved by NPS and only for the fiscal year in which the donation is made plus one additional fiscal year.

GENERAL PROVISIONS

Project Application: Available online when the application cycle is open.

State Comprehensive Outdoor Recreation Plan (SCORP): In order for a project to be selected for funding, it must show a need in the SCORP for the legislative planning region in which the project will be developed. The SCORP is available online at:
<https://www.parkrec.nd.gov/business/planning/state-comprehensive-outdoor-recreation-plan-scorp>

Project Selection: Applications will be scored and selected based on the project region's recreation priorities according to the SCORP, using the Open Project Selection Process (OPSP). The OPSP form is available for reference at the end of this manual.

Project Clearance: To ensure environmentally, historically and culturally important properties are not negatively affected, projects must be reviewed for clearance through the ND State Historic Preservation Office, North Dakota Department of Transportation and the ND Natural Heritage Inventory. The projects selected for funding will be forwarded by NDPRD to these agencies for review. Projects which do not pass this review will not receive funding.

LWCF Proposal Description and Environmental Screening Form (PD/ESF): Once a project is selected, the project sponsor will be notified and asked to complete the Project Description & Environmental Screening Form, available on the NPS website at:

<https://www.nps.gov/subjects/lwcf/lwcf-forms.htm> . NDPRD will offer assistance in this step.

National Park Service (NPS) LWCF Grant Application: Once a project has been selected and passed all clearances, NDPRD will submit an application packet to NPS for final approval. This step may take several weeks. Upon final approval by NPS, the grantee will receive a grant award letter from NDPRD.

Conversion of Use Policy: The LWCF Act requires the States to operate and maintain by acceptable standards the properties or facilities acquired or developed for public outdoor recreation use. Further, Section 6(f)(3) of the LWCF Act requires that no property acquired or developed with LWCF assistance shall be converted to other than public outdoor recreation uses without the approval of the Secretary of the Department of the Interior, and only if he/she finds it to be in accord with the then existing SCORP and only upon such conditions as he/she deems necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location (36 CFR 59).

The restriction on the use of LWCF assisted properties is a perpetual restriction which can only be removed by an act of Congress. Conversions are remedies to otherwise irresolvable situations, not vested rights in the Program. The basis for determining the area covered by Section 6(f)(3) is through the LWCF Agreement with the State and any attachments made part of the agreement and the project boundary map.

The responsibilities cited herein are applicable to the area depicted or otherwise described on the 6(f)(3) boundary map and/or as described in other project documentation approved by the State.

Procurement Standards: Projects or portions thereof may be undertaken through contracts in accordance with the procurement standards and guidelines set forth in Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, 43 CFR Part 12, except the provisions concerning the Davis-Bacon Act. This includes the procurement of supplies, equipment, construction and services.

A **State agency** will follow the same policies and procedures it uses for procurements from its non-Federal funds. The State will ensure that every purchase order or other contract includes

any clauses required by Federal statutes and executive orders and their implementing regulations. Refer to the Office of Management and Budget for the most recent procurement requirements and thresholds.

Grantees and subgrantees that include **political subdivisions and Tribal governments** will use their own procurement procedures which reflect applicable State and local laws and regulations, provided that the procurements conform to applicable Federal law and standards. Refer to 43 CFR §12.76 Procurement.

Reimbursement: The project sponsor will not receive upfront funding at the time of project approval. Instead, the sponsor must pay the bills and be reimbursed for a maximum of 50% of the expenses incurred for the project. Land donations will be credited towards the match of the sponsor's share of the project.

As in any program where a reimbursement is requested for a portion of the project costs, adequate documentation and records are essential. There must be definite supporting documentation (i.e. invoices and canceled checks-front and back) for each item of cost claimed- estimates are not sufficient. NDPRD may request additional support documentation in order to process a billing.

- Reimbursement Requests: The following is a list of documentation NDPRD will need to process reimbursement requests:
 - Grant Program Reimbursement Request Form.
 - Affidavit of publication, supplied by the newspaper when you advertise for bids.
 - For procurement purchases, include documentation of procurement procedures referenced. Include any required approvals, solicitation documents used, list of bidders solicited and responses received. In addition, a bid tab or summary must be included which includes the name, address and phone number of the all bidders along with evaluation worksheets, reasons for rejecting a particular bid, and method of award (e.g. sealed bid, competitive proposal, simplified acquisition, etc.). Include documentation of efforts made to solicit small, minority and women owned business enterprise. Forms should be dated and signed by responsible official.
 - Contractor invoices (or final payment, if countersigned by contractor acknowledging payment of all prior charges, and if the cost of each major work item is shown) and cancelled checks to contractor (**front and back**).
 - All other cancelled checks (**front and back**).
 - Copies of invoices. Not monthly statements.
 - Certified payrolls or individual earnings records for the calendar year or payroll journals. Should show gross wages, withholdings and net pay for each pay period.
 - Equipment rental time records.

- Detailed schedule showing how you computed owned-equipment rental rates. For donated equipment time, you must use hourly rates via a quote from a local rental or a published equipment billing chart for a municipality.
- **Partial Billing:** A partial bill along with supporting documentation may be submitted to NDPRD after portions of the work have been completed. Submit the completed "Reimbursement Request Form." The state will retain 5 percent of the grant amount until the project is complete and a final inspection completed. Supporting documentation required includes the following:
 - Expenditure Records indicated above
 - Volunteer Logs
 - Progress report with a list of major work items and a narrative description of the status of work for each item.
- **Final Billing:** In order for a project to be considered completed and ready for final billing, it should be submitted within thirty days of the completion of the project or grant expiration date, whichever comes first. Final project billings must be submitted to NDPRD utilizing the process outlined above. Final project billing and grant closeout will not be completed until NDPRD has conducted the final inspection and certified the project is indeed complete, meeting the project description outlined in the grant application and/or project amendment.
- **Reimbursement Request Form:** A separate file should be established and maintained for each project. The project sponsor is responsible to track costs according to the categories on the Grant Programs Reimbursement Request Form and must maintain an auditable record for a period of not less than 3 years from the date of the final reimbursement. A grant reimbursement form must be submitted for all payment requests and reimbursements. Only the form provided by NDPRD will be accepted.

Amendments: During the grant period, various situations may result in changes or deviations from the grant description. An amendment is necessary to add to or alter the approved project. Changes that may necessitate an amendment are increases or decreases in the grant amount, scope changes, or an extension of the project period.

- **Changes in Project Scope:** Only those items approved for the grant are eligible for reimbursement. Facilities must be constructed in the same location as designated on the plans submitted with the application. Due to unforeseen changes in project costs or revisions in the plans for the facility, certain items may have to be added or deleted from the project after it is approved. In the case of adding an item to the project, construction on that item cannot begin until the amendment is approved.

The amount of state assistance specified on the grant award letter is the maximum amount reserved for that particular project. Costs over this amount shall be paid by the applicant. All changes in project scope should be in accordance with the intent of the original application and must be justifiable. The need for the change must be documented by a letter to the NDPRD, accompanied by revised cost estimates, construction plans, and maps.

- **Project Period Extensions:** All acquisition and development must take place within the project period, which is identified in the grant award letter. The award letter is sent to the project sponsor after the project has received approval. For most projects, the target date for project completion will be based on an 18-month project period. The project sponsor is encouraged to complete the project as soon as possible as inflation can add a 5% cost increase each year.

If the project cannot be completed during the period identified on the project letter, a request must be submitted for a time extension. The request must justify why the project cannot be completed before the expiration date. This justification should include a time schedule for completing the remaining items. Typically, no more than one six-month extension can be granted and then only under unforeseen circumstances. Work performed after the project has expired will not be eligible for reimbursement. Final payments for work done during the project period can be made after the project has expired. These payments should specify the work had been completed before the project expired.

- **Submission of an Amendment Request:** The grant sponsor initiates the amendment by submitting a request for the changes to NDPRD. It is recommended that NDPRD be contacted prior to the submittal of the amendment request. Requests should include all project revisions desired, including cost estimates, maps or design plans, and justification of the need for the changes. Department staff will be able to provide advice on the feasibility of an amendment approval. An amendment for a change in scope can be requested any time prior to the beginning of work on the added item. An amendment for an extension of time should be submitted forty-five days before the grant is scheduled to expire.

It is essential that amendment requests be kept to a minimum. Amendments are used to cover items that could not be anticipated in the original project. Major deviations from the original grant application will not be accepted. It is the responsibility of the local sponsor to thoroughly determine the type of project prior to submission and, upon approval, carry through with that proposal.

Grant Completion: Upon notification by the local sponsor that a project has been completed, NDPRD staff will conduct a final inspection. If the project has been completed in accord with the grant description, the final billing can be processed. In order for a project to be considered completed and ready for final billing, it should be submitted within thirty days of the completion of the grant or expiration date, whichever comes first.

Items required for grant close out will include, but may not be limited to:

- A final letter or report from the grantee attesting to the completion of the project in accordance with the approved project agreement/amendment;
- A final on-site inspection report prepared by NDPRD in accordance with the State's Inspection Agreement with NPS;
- A completed Description and Notification Form (DNF). This is only needed for projects where a change has occurred since the submission of the original DNF.
- A completed site plan indicated the type and location of the Fund-assisted facilities and/or acquired properties along with the official park or site name unless previously submitted or evident on the signed and dated Section 6(f) map;
- A signed and dated Section 6(f)(3) project boundary map that includes the delineation of any newly added parcels as a result of the project;
- If applicable, a completed certification by the SLO that the State has reviewed each appraisal associated with the project per federal requirements;
- In consultation with NDPRD and NPS, other required documentation not previously submitted; and
- Digital images of the completed project. Best images are those of people enjoying the new outdoor recreation resource.

Grant Termination: A local sponsor may request withdrawal of a grant at any time prior to the first payment or expenditure of grant funds. After the initial payment, the grant may be rescinded, modified or amended only upon review by NDPRD and/or NPS.

NDPRD and/or NPS may terminate a grant in whole or in part, at any time before the date of completion, if it is determined the local sponsor has failed to comply with the terms of the grant proposal or the intent of the program. Failure by the local sponsor to comply with the terms of the grant may cause suspension of all obligations and a return of any monies received. If a grant is terminated, the sponsor will be notified in writing of the determination and the reasons for the termination, together with the effective date. Payments made to the local sponsor or recovery of funds by the NDPRD under projects terminated for cause shall be in accord with the legal rights and liabilities of the parties.

NDPRD and/or NPS may terminate the grants in whole or in part at any time before the date of completion when both parties agree that the continuation of the grant would not produce beneficial results commensurate with the further expenditure of funds. The parties shall agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated. The local sponsor shall not incur new obligations for the terminated portion after the effective date and shall cancel as many outstanding obligations as possible. Termination either for cause or for convenience requires the grant in question be brought to a state of recreational usefulness agreed upon by the local sponsor and NDPRD or all funds must be returned.

Post Completion and Stewardship: At the time of project approval, the local sponsor, through the acceptance of funds, commits that the facilities developed, renovated or acquired with

federal assistance must remain open for general public use and will be operated and maintained. The entire 6f area must remain open to the public in perpetuity. If ever a facility or site which received LWCF assistance reaches the end of its usable life, the project sponsor must contact NDPRD and arrange for a 6f conversion or to declare a facility obsolete. Occasionally NDPRD will approve a change-of-use for a facility or site when notified prior to any actions. **If the project sponsor fails to meet these requirements, they will be ineligible for future funding.**

Operation and Maintenance: Property acquired or developed with LWCF assistance shall be operated and maintained as follows:

- The property shall be maintained to appear attractive and inviting to the public.
- Sanitation and sanitary facilities shall be maintained in accordance with applicable health standards.
- Properties shall be kept open for public use with reasonable hours and times of the year, according to the type of area or facility.
- Properties shall be kept accessible and safe for public use. Fire prevention, lifeguard and similar activities shall be maintained for proper public safety.
- Buildings, roads, trails and other structures and improvements shall be kept in reasonable repair throughout their estimated lifetime to prevent undue deterioration and to encourage public use.
- A posted LWCF acknowledgement sign shall remain displayed at the project site.

LWCF Acknowledgement Signs: Permanent signs shall be installed to acknowledge the federal-state-local partnership role in providing new high-quality outdoor recreation areas and facilities. All projects funded through LWCF must display the required signage provided by NDPRD.

**North Dakota Parks and Recreation Department
Land and Water Conservation Fund/State Outdoor Recreation
Facility Grant**

Open Project Selection Process

Date Application Received	
Reviewer	

Project Summary

Project Name	
Project Cost	
Grant Amount Requested	
Project Sponsor (Must be a political subdivision.)	

GRANT MANAGEMENT

6 point max		Yes	No
<i>Select only one category.</i>	The sponsor of the project has not received a grant from NDPRD within the last five years.	6	0
	The project sponsor has received a grant from NDPRD in the past 5 years and completed that project within 18 months.	6	0
TOTAL			

PROJECT DETAILS

44 point max		Yes	No
Funds for entire local share are budgeted and authorized, or loans, pledges and other sources are secured for completion of project.		6	0
The project has been publicized and discussed in public forums. Evidence is provided that the community has been informed and aware of the plan.		3	0
The project has been identified as part of a local recreation survey or plan (does not include site plans).		3	0
The project involves a documented partnership between governments and/or private organizations.		6	0
The project will provide new accessible facilities or improve accessibility of existing facilities (ADA-compliant).		4	0
The project site is currently a LWCF site.		6	0
The project improves or completes a larger recreation project that has already been initiated by the applicant.		2	0
<i>Select only one seasonal duration category</i>	The seasonal duration of the proposed project is ten months or greater.	4	0
	The seasonal duration of the proposed project is between six and nine months.	3	0
	The seasonal duration of the proposed project is between four and six months.	2	0
	The seasonal duration of the proposed project is between one and three months.	1	0
The project will reduce existing recreation facility use conflicts by separating or redesigning facilities.		3	0
The current grant request provides for multiple uses or activities (i.e., basketball tennis court, ice rink).		2	0
The project will ease pressure on existing high-use recreation facilities.		3	0
The proposed project is a significant first-of-a-kind facility for the local area.		2	0
TOTAL			

PROJECT NEED

Priority Score – 50 point max (If project falls in more than one category, select category with highest points.) *Based on the 2018-2022 North Dakota State Comprehensive Outdoor Recreation Plan (SCORP)*

State Priority (Not applicable for State Recreation Facility Grants)

Land acquisition with development to provide or improve outdoor recreation access	50
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Land acquisition for future development to provide or improve outdoor recreation access	40
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Region 1: Divide, McKenzie and Williams Counties

PRIMARY NEED: Campgrounds • Non-Motorized Trails	30
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SECONDARY NEED: Sports Courts/Fields • Playgrounds/Picnic Areas/Open Space Parks	20
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TERTIARY NEED: Winter Sports Fac. • Swimming/Water Fac. • Specialty Fac. • Shooting Sport Fac. • Recreational Boating Fac.	10
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Region 2: Bottineau, Burke, McHenry, Montrail, Pierce, Renville and Ward Counties

PRIMARY NEED: Non-Motorized Trails • Campgrounds • Playgrounds/Picnic Areas/Open Space Parks	30
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SECONDARY NEED: Swimming/Water Facilities • Shooting Sport Facilities	20
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TERTIARY NEED: Canoeing/Kayaking Facilities • Winter Sports Facilities • Recreational Boating Facilities	10
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Region 3: Benson, Cavalier, Eddy, Ramsey, Rolette and Towner Counties

PRIMARY NEED: Playgrounds/Picnic Areas/Open Space Parks • Campgrounds • Non-Motorized Trails • Swimming/Water Facilities	30
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SECONDARY NEED: Recreational Boating Facilities • Motorized Trails • Canoeing/Kayaking Facilities • Shooting Sport Facilities	20
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TERTIARY NEED: Winter Sports Facilities • Sports Courts/Fields	10
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Region 4: Grand Forks, Nelson, Pembina and Walsh Counties

PRIMARY NEED: Campgrounds • Non-Motorized Trails • Playgrounds/Picnic Areas/Open Space Parks • Swimming/Water Facilities	30
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SECONDARY NEED: Shooting Sport Facilities • Canoeing/Kayaking Facilities • Sports Courts/Fields • Winter Sports Facilities	20
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TERTIARY NEED: Golf Courses • Specialty Facilities • Recreational Boating Facilities • Motorized Trails	10
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Region 5: Cass, Ransom, Richland, Sargent, Steele and Trail Counties

PRIMARY NEED: Non-Motorized Trails • Campgrounds • Playgrounds/Picnic Areas/ Open Space Parks • Swimming/Water Facilities	30
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SECONDARY NEED: Winter Sports Facilities • Recreational Boating Facilities • Canoeing/Kayaking Facilities	20
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TERTIARY NEED: Sports Courts/Fields • Shooting Sport Facilities • Specialty Facilities	10
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Region 6: Barnes, Dickey, Foster, Griggs, LaMoure, Logan, McIntosh, Stutsman and Wells Counties

PRIMARY NEED: Campgrounds • Non-Motorized Trails • Playgrounds/Picnic Areas/Open Space Parks • Swimming/Water Facilities	30
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SECONDARY NEED: Shooting Sport Facilities • Canoeing/Kayaking Facilities • Winter Sports Facilities • Sports Courts/Fields	20
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TERTIARY NEED: Recreational Boating Facilities • Specialty Facilities • Golf Courses • Motorized Trails	10
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Region 7: Burleigh, Emmons, Grant, Kidder, McLean, Mercer, Morton, Oliver, Sheridan and Sioux Counties

PRIMARY NEED: Swimming/Water Facilities • Non-Motorized Trails • Playgrounds/Picnic Areas/Open Space Parks	30
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SECONDARY NEED: Winter Sports Facilities • Campgrounds • Shooting Sport Facilities • Canoeing/Kayaking Fac.	20
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TERTIARY NEED: Motorized Trails • Specialty Facilities • Recreational Boating Facilities • Sports Courts/Fields	10
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Region 8: Adams, Billings, Bowman, Dunn, Golden Valley, Hettinger, Slope and Stark Counties

PRIMARY NEED: Campgrounds, Playgrounds/Picnic Areas/Open Space Parks • Swimming/Water Facilities • Non-Motorized Trails	30
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SECONDARY NEED: Recreational Boating Facilities • Shooting Sport Facilities • Sports Courts/Fields	20
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TERTIARY NEED: Golf Courses • Specialty Facilities • Motorized Trails • Winter Sports Facilities • Canoeing/Kayaking Facilities	10
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TOTAL

TOTAL ALL CATEGORIES (100 point max)	
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