



Land and Water Conservation Fund

FY21 Grant Application

Applications due by Thursday, September 30 at 5:00PM.

Part 1. APPLICANT INFORMATION		Applicant Type:	
Applicant Legal Name:			
Employer/Taxpayer Identification Number (EIN/TIN):		Organizational DUNS:	
Street Address:			
Mailing Address:			
City:		State:	
Zip + 4:		County:	
Population (2010 Census):			
Name and contact information of person to be contacted on matters involving this application:			
First Name:		Last Name:	
Title:		Organization:	
Telephone:		Email:	
Name & contact information of person authorized to sign contracts:			
First Name:		Last Name:	
Title:		Organization:	
Mailing Address:			
City:		State:	
Zip + 4:			
Telephone:		Email:	
Is the applicant Title VI Compliant?		If yes, please attach evidence of compliance (ex. Weblink):	



Part 2. PROJECT INFORMATION			
Title of Applicant's Project:			
Description of Project (200 words or less):			
Project Type:	<input type="checkbox"/> Acquisition	<input type="checkbox"/> Development	<input type="checkbox"/> Combination (Acquisition & Development)
Project Address:			
Project City:		State:	
Legal Description: Metes & Bounds, Section, Township, Range:			
Latitude (degrees, minutes, seconds): <small>Ex. 46d78m56.9s GEarth: 46.838792</small>		Longitude (degrees, minutes, seconds): <small>Ex. 100d62m21.7s GEarth: -100.766109</small>	
Current Name of Property Title Holder:		Name of Property Title Holder at Grant Completion:	
Will the property be leased to the applicant?	<input type="checkbox"/>	If yes, describe lease terms including renewable clauses, number of years left on lease, etc.	
Who will manage and operate the site?			
Have LWCF Funds been applied to this property in the past?	<input type="checkbox"/>	Was it funded in the last 5 years? If yes, indicate previous LWCF grant award numbers:	
If yes, current acreage encumbered under 6(f) requirements:		Total proposed acreage encumbered under 6(f) requirements at grant completion:	

- Provide a plat map outlining the property boundaries that indicate the existing and proposed 6(f) property boundaries with this project.
- Provide a warranty deed to indicate current ownership of the property.
- Provide an aerial photo with the proposed 6(f) property boundaries.
- Copy of resolution or minutes showing sponsor authorization to apply.
- Copy of letter or resolution of fund guarantee by applying agency.
- Site development plan



Part 3. COMMUNITY & PUBLIC INVOLVEMENT			
Has the project been identified as a part of a strategic or master plan?		If yes, provide documentation.	
Was a public survey conducted indicated a need for the project?		If yes, provide documentation.	
Was information about the project made available to the public for review and comment?		If yes, provide documentation.	
Are the improvements providing a first-of-its-kind facility for the local area?		If yes, explain.	
Does the project involve documented partnerships between other government entities and/or private or non-profit organizations?		If yes, explain.	

Part 4. PROJECT DETAILS	
4.a. For an Acquisition Project:	
Provide a brief narrative about the proposal that provides the reasons for the acquisition, the number of acres to be acquired and a description of the property. Describe and quantify the types of existing resources and features on the site (i.e. 50 acres of wetland, 200 acres forest, scenic views, recreation amenities, easements, utilities, historic/cultural resources, etc.)	
How and when will the site be made open and accessible for public outdoor recreation use?	
Describe development plans for the proposed site(s) for public outdoor recreation use within the next three (3) years).	
Has the site been appraised to the "Uniform Appraisal Standards for Federal Land Acquisitions" otherwise known as a "Yellow Book Appraisal"?	



4.b. For a Development Project:			
Describe the physical improvements and/or facilities that will be developed with federal LWCF assistance, including a site sketch depicting improvements, where and how the public will access the site, including entrances. Indicate to what extent the project involves new development, rehabilitation and/or replacement of existing facilities.			
When will the project be completed and open for public outdoor recreation use?			
4.c. For a Combination Project: Fill out both sections (4.a.) acquisition and (4.b.) development.			
4.d. Additional Details:			
Will this proposal create a new public park/recreation area where none previously existed and is not an addition to an existing public park/recreation area?		If yes, what will be the name of this new public park/recreation area?	
		If no, what is the name of the pre-existing public area that this new site will be added to?	
Is any part of the proposed property in a FEMA-designated boundary in a 100-year floodplain?		If yes, provide the FEMA exhibit.	
Describe the nature of any rights-of-way, easements reversionary interests, etc. that would be impacted by the 6(f) boundary area:			
Are any overhead utility lines present, and if so, explain how they will be addressed:			
As a result of this project, describe new types of outdoor recreation opportunities and capacities, and long- and short-term public benefits:			



<p>Explain any existing non-recreation and non-public uses that will continue on the site and/or proposed for the future within the 6(f) boundary:</p>	
<p>Describe how this proposal implements the statewide outdoor recreation goals as presented in the 2018-2022 Statewide Comprehensive Outdoor Recreation Plan (SCORP) for the applicant's region:</p>	
<p>List any permits that will be required to complete the project:</p>	

Part 5. SPECIAL INDICES (check all that apply)							
<input type="checkbox"/>	Leased Land: non-federal	<input type="checkbox"/>	Transferred to federal agency	<input type="checkbox"/>	National Historic Landmarks	<input type="checkbox"/>	Utility R.O.W.
<input type="checkbox"/>	Leased land: federal	<input type="checkbox"/>	Sponsored by Tribe	<input type="checkbox"/>	National Heritage Areas	<input type="checkbox"/>	American Heritage Rivers
<input type="checkbox"/>	Coastal	<input type="checkbox"/>	National Historic Register	<input type="checkbox"/>	Railroad R.O.W.	<input type="checkbox"/>	Wetlands
<input type="checkbox"/>	Leased land: expired	<input type="checkbox"/>	National Natural Landmark	<input type="checkbox"/>	National River	<input type="checkbox"/>	Involved conversion
<input type="checkbox"/>	Former federal surplus property	<input type="checkbox"/>	Less than fee acquisition	<input type="checkbox"/>	School park	<input type="checkbox"/>	Endangered species
<input type="checkbox"/>	Flood plain	<input type="checkbox"/>	Mined land	<input type="checkbox"/>	National trail	<input type="checkbox"/>	Contingency Reserve

Seasonal Duration (check only one)	10 months or greater	Between 6 and 9 months	Between 4 and 6 months	Between 1 and 3 months
The seasonal duration of the proposed project is:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Part 6. FACILITY CODES (check all that apply)							
<input type="checkbox"/>	CAMPGROUNDS	<input type="checkbox"/>	GOLF COURSE	<input type="checkbox"/>	TRAILS	<input type="checkbox"/>	NATURAL AREA
<input type="checkbox"/>	Tent Sites	<input type="checkbox"/>	18-hole	<input type="checkbox"/>	Hiking	<input type="checkbox"/>	PASSIVE PARKS
<input type="checkbox"/>	RV sites	<input type="checkbox"/>	Par 3	<input type="checkbox"/>	Horse		
<input type="checkbox"/>	Group campground	<input type="checkbox"/>	Driving range	<input type="checkbox"/>	Bicycle		
<input type="checkbox"/>	Day camp	<input type="checkbox"/>	9-hole	<input type="checkbox"/>	Motorized		
		<input type="checkbox"/>	Miniature golf	<input type="checkbox"/>	Nature		
		<input type="checkbox"/>	Pitch & putt	<input type="checkbox"/>	Fitness		
<input type="checkbox"/>	PICNIC AREAS	<input type="checkbox"/>	SWIMMING FACILITIES	<input type="checkbox"/>	WINTER SPORTS FACILITIES	<input type="checkbox"/>	SUPPORT FACILITIES
<input type="checkbox"/>	Individual table sites	<input type="checkbox"/>	Pool	<input type="checkbox"/>	Ski lift	<input type="checkbox"/>	Walkways
<input type="checkbox"/>	Group shelter/pavilion	<input type="checkbox"/>	Wading pool	<input type="checkbox"/>	Ski slope	<input type="checkbox"/>	Landscaping
		<input type="checkbox"/>	Spray ground/ splash pad	<input type="checkbox"/>	Ski jump	<input type="checkbox"/>	Utilities
		<input type="checkbox"/>	Swimming beach	<input type="checkbox"/>	Sled/toboggan run	<input type="checkbox"/>	Equipment
		<input type="checkbox"/>	Bath house	<input type="checkbox"/>	Skating rink	<input type="checkbox"/>	Roads
				<input type="checkbox"/>	Ski trails	<input type="checkbox"/>	Parking
				<input type="checkbox"/>	Snowmobile trails	<input type="checkbox"/>	Lighting
				<input type="checkbox"/>	Warming huts	<input type="checkbox"/>	Signs
						<input type="checkbox"/>	Restrooms/shower buildings
						<input type="checkbox"/>	Concession building
						<input type="checkbox"/>	Maintenance building
<input type="checkbox"/>	SPORTS PLAYFIELDS	<input type="checkbox"/>	BOATING FACILITIES	<input type="checkbox"/>	ENCLOSED SHELTER	<input type="checkbox"/>	AMPHITHEATER
<input type="checkbox"/>	General purpose play fields	<input type="checkbox"/>	Motorized launch ramp	<input type="checkbox"/>	Pool	<input type="checkbox"/>	LAKE IMPOUNDMENT
<input type="checkbox"/>	Baseball/softball	<input type="checkbox"/>	Berths	<input type="checkbox"/>	Courts		
<input type="checkbox"/>	Football/soccer	<input type="checkbox"/>	Boat lift	<input type="checkbox"/>	Picnic		
<input type="checkbox"/>	Tot lot/playground	<input type="checkbox"/>	Non-motorized launch ramp	<input type="checkbox"/>	Ice rink		
<input type="checkbox"/>	Tennis/pickleball courts						
<input type="checkbox"/>	Basketball/other courts						
<input type="checkbox"/>	Rifle/pistol range						
<input type="checkbox"/>	Trap/skeet field						
<input type="checkbox"/>	Archery range						
<input type="checkbox"/>	Rodeo arena						
<input type="checkbox"/>	Track facility						
<input type="checkbox"/>	Skateboard park						
<input type="checkbox"/>	HUNTING	<input type="checkbox"/>	FISHING FACILITIES	<input type="checkbox"/>	INTERPRETIVE CENTER	<input type="checkbox"/>	VISITOR CENTER
		<input type="checkbox"/>	Pier				
		<input type="checkbox"/>	Stream improvement				
		<input type="checkbox"/>	Fishing access				
<input type="checkbox"/>	OTHER:	<input type="checkbox"/>	OTHER:	<input type="checkbox"/>	OTHER:	<input type="checkbox"/>	OTHER:



Part 7. BUDGET NARRATIVE			
7a. CONCURRENT CONSTRUCTION			
Will the requested LWCF funding only fund a portion of a larger project?		If yes, describe the larger effort, funding amount(s) and source(s) on a separate sheet.	
7b. BUDGET INFORMATION			
Cost Classification	a. Total Cost	b. Cost Not Allowable	c. Total Allowable Costs (a-b)
Administrative and legal expenses			
Land, structures, rights-of-way, appraisals, etc.			
Relocation expenses and payments			
Architectural and engineering fees			
Project inspection fees			
Site work			
Demolition and removal			
Construction			
Equipment			
Miscellaneous			
SUBTOTAL	\$	\$	\$
Add Contingency (typ. 10-20%)			
SUBTOTAL	\$	\$	\$
Less Project (program) income			
TOTAL PROJECT COSTS	\$	\$	\$
7c. FEDERAL FUNDING (GRANT REQUEST)			
LWCF Federal assistance requested, total allowable project costs (c) multiplied by:	50%	Total grant request:	\$
7d. SOURCES AND AMOUNTS OF FINANCIAL MATCH			
Source	Type of Match: Cash, Donation or In-Kind	Amount (\$)	Secured? Yes or No
TOTAL FINANCIAL MATCH:		\$	



Part 8. INITIAL ENVIRONMENTAL SCREENING					
Indicate with an (x) for each resource, the potential for adverse impacts. Use a separate sheet to clarify responses.	Not Applicable: Resource does not exist	No/Negligible Impacts: Exists but no or negligible impacts	Minor Impacts	Impacts Exceed Minor: EA/EIS required	More Data Needed to Determine Degree of Impact: EA/EIS required
Geological resources: soils, bedrock, slopes, streambeds, landforms, etc.					
Air quality					
Sound (noise impacts)					
Water quality/quantity					
Stream flow characteristics					
Marine/estuarine					
Floodplains/wetlands					
Land use/ownership patterns; property values; community livability					
Circulation, transportation					
Plant/animal/fish species of special concern and habitat; state/federal listed or proposed for listing					
Unique ecosystems, such as biosphere reserves, World Heritage sites, old growth forests, etc.					
Introduce or promote invasive species (plant or animal)					
Recreation resources, land parks, open space, conservation areas, recreation trails, facilities, services, opportunities, public access, etc.					
Accessibility for populations with disabilities					
Overall aesthetics, special characteristics/features					
Historical/cultural resources, including landscapes, ethnographic, archaeological, structures, etc.					
Socioeconomics, including employment, occupation, income changes, tax base, infrastructure					



Indicate with an (x) for each resource, the potential for adverse impacts. Use a separate sheet to clarify responses.	Not Applicable: Resource does not exist	No/Negligible Impacts: Exists but no or negligible impacts	Minor Impacts	Impacts Exceed Minor: EA/EIS required	More Data Needed to Determine Degree of Impact: EA/EIS required
Minority and low-income populations					
Energy resources (geothermal, fossil fuels, etc.)					
Other agency or tribal land use plans or policies					
Land/structures with history of contamination/hazardous materials even if remediated					
Other important environmental resources to address.					

Part 9. AUTHORIZED SIGNATURE	As the authorized certifying official, I hereby certify that the application is accurate to the best of my knowledge.
Responsible Official's Signature	Responsible Official's Title
Responsible Official's Printed Name	Date

Please contact the NDPRD Grants Coordinator at (701) 328-5364 for any questions.

Reference Links:

Statewide Comprehensive Outdoor Recreation Plan 2018-2022 (SCORP)

<https://www.parkrec.nd.gov/business/grants/land-and-water-conservation-fund>

U.S. Department of Interior, National Park Service's Land and Water Conservation Fund

<https://www.doi.gov/lwcf>

Mail or E-mail completed application & supporting documentation to:

Grants Coordinator
North Dakota Parks & Recreation Department
1600 East Century Avenue, Suite 3
Bismarck, ND 58503
parkrec@nd.gov