



DEALER REPORT: OFF-HIGHWAY VEHICLE AND SNOWMOBILE SAFETY FEE
 PARKS AND RECREATION DEPARTMENT
 SFN 14529 (7-2009)

Reporting Quarter (please check only one)
 1st 2nd 3rd 4th

Dealer Name	ND Dealer Number (RD#)	Telephone Number	Date
Address	City	State	Zip Code

DATE SOLD	NAME OF PURCHASER	VIN NUMBER	OHV	SNOWMOBILE
Dealer Representative Print Name		Dealer Representative Signature		

REPORT AND REMITTANCE MUST BE RECEIVED WITHIN 15 DAYS OF THE END OF THE QUARTER:

MAIL TO:
 North Dakota Parks and Recreation Dept
 1600 East Century Ave., Suite 3
 Bismarck, ND 58503-0649

Did not sell any units this quarter
 * **Totals below update automatically**
 Total Number of OHV units sold _____ X \$5/each = _____
 Total Number of Snowmobiles units sold _____ X \$5/each = _____

OFF-HIGHWAY VEHICLE AND SNOWMOBILE SAFETY FEE

General Information

North Dakota law requires Motor Powered Recreational Vehicle Dealers to collect \$5.00 on the sale of any new or used off-highway vehicle (OHV) or snowmobile (N.D.C.C.39-24-03.1, 39-29-01.1, 39-22.3-04). The safety fee applies to any OHV or snowmobile sold in ND regardless of whether the purchaser's residence is in state or out of state and the intended use of the vehicle.

Reporting Process

The Safety Fee Report must be received by the Parks and Recreation Department within 15 days of the end of each quarter. The due dates are as follows:

- April 15 – 1st Quarter (January 1 – March 31)
- July 15 – 2nd Quarter (April 1 – June 30)
- October 15 – 3rd Quarter (July 1 – September 30)
- January 15 – 4th Quarter (October 1 – December 31)

The North Dakota Parks and Recreation Department must then forward this report to the North Dakota Department of Transportation, Motor Vehicle Division for compliance review. Failure to submit a report can result in the revocation of a Motor Powered Recreational Vehicle Dealer License.

When no OHVs or snowmobiles are sold in a quarter the dealer must still file a report indicating none were sold. Motor Powered Recreational Vehicle Dealers who do not sell OHVs or snowmobiles can send written notice annually to the North Dakota Parks and Recreation Department and then are not required to send in a quarterly report.

Use of Safety Fees

Once collected, the safety fee is used to fund both OHV and snowmobile youth safety certification courses throughout North Dakota. These courses teach essential riding information to prevent serious and life threatening injuries.

For More Information

Questions regarding the Off-Highway Vehicle and Snowmobile Safety Fee can be addressed to:

North Dakota Parks and Recreation Department
Recreation Division
1600 E. Century Ave. Suite 3
Bismarck, ND 58503-0649
Telephone (701)328-5357
www.parkrec.nd.gov